



REPUBLIC OF GHANA

MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)

FOR 2020-2023

***NATIONAL COMMISSION
FOR CIVIC EDUCATION***

*PROGRAMME BASED BUDGET ESTIMATES
For 2020*



NATIONAL COMMISSION FOR CIVIC EDUCATION



The NCCE MTEF PBB for 2020 is also available on the internet at: www.mofep.gov.gh



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1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 027 - National Commission for Civic Education
Year: 2020 | Currency: Ghanaian Cedi (GHS)

Version 1

	GoG			IGF			Funds / Others			Donors			Grand Total	
	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Compensation of employees	Goods and Services	31 - Non financial assets	Total	Statutory	ABFA	Others	Goods and Services		31 - Non financial assets
02701 - Management And Administration	17,959,338	3,036,420	1,000,000	21,995,758										21,995,758
02701001 - General Administration And Human Resource	16,556,618	2,636,420	1,000,000	20,193,038										20,193,038
02701002 - Finance	641,286	100,000		741,286										741,286
02701003 - Research, Gender & Equality	370,578	150,000		520,578										520,578
02701004 - Communication and Corporate Affairs	390,856	150,000		540,856										540,856
02702 - Civic Education	34,681,706	3,980,000		38,661,706								46,207		38,707,913
02702001 - constitutional Awareness Creation	11,614,651	580,000		12,194,651										12,194,651
02702002 - Deepening And Sustaining Civic Awareness	11,640,032	3,200,000		14,840,032								46,207		14,886,239
02702003 - Patriotism and Good citizenship	11,427,022	200,000		11,627,022										11,627,022
Grand Total	52,641,043	7,016,420	1,000,000	60,657,463								46,207		60,703,670

PART A: STRATEGIC OVERVIEW OF THE NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)

1. POLICY OBJECTIVES RELEVANT TO THE MANDATE OF NCCE

The National Commission for Civic Education adopts four Policy Objectives that are relevant to the operations of the Commission as outlined in the National Medium Term Development Framework and in relation to the Sustainable Development Goals:

- Promote discipline in all aspect of life (SDG 4.7)
- Promote the fight against corruption and economic crimes (SDG 16.5)
- Deepen transparency and public accountability (SDG 16.6)
- Promote participation of PWDs in politics, electoral democracy and governance (SDG 16.7)

2. GOAL

Our goal is to make a significant number of Ghanaians attain awareness of their civic rights and responsibilities for the achievement and sustenance of democracy and a well-disciplined society.

3. CORE FUNCTIONS

The functions of the NCCE as provided by the NCCE Act, 1993 (Act 452) are to:

- Create and sustain within the society, the awareness of the principles and objectives of the constitution as the fundamental law of the people of Ghana;
- Educate and encourage the public to defend the constitution at all times, against all forms of abuse and violation;
- Formulate for the consideration of Government from time to time, programmes at national, regional and district levels aimed at realizing the objectives of the constitution;
- Formulate, implement and oversee programmes intended to inculcate in the citizens of Ghana, an awareness of their civic responsibilities and an appreciation of their rights and obligations as free people;
- Assess for the information of Government, the limitations to the achievement of true democracy arising from the existing inequalities between different strata of the population and make recommendations for re-dressing these inequalities;



4. POLICY OUTCOME INDICATORS AND TARGETS

Outcome Indicator Description	Unit of Measurement	Baseline		Latest Status		Target	
		Year	Value	Year	Value	Year	Value
“Deepen transparency and public accountability” Promote participation of citizens including the marginalized (PWDs and women) in politics, electoral democracy and governance	Percentage of the population sensitized on Civic Responsibility	2018	18%	2019	25%	2023	50%

5. SUMMARY OF KEY ACHIEVEMENTS IN 2019

The National Commission for Civic Education Act 1993 (Act 452), enjoins the Commission among others to inculcate in the citizens of Ghana the awareness of their civic responsibilities and an appreciation of their rights as free people. In fulfilment of these responsibilities, the Commission undertook programmes and projects aimed at achieving its mandate. The Commission’s activities emphasized citizens’ participation in governance, fundamental human rights and responsibilities, national unity, patriotism and the fight against corruption and environmental indiscipline with focus on the attainment of the Sustainable Development Goals (6.2; 16.5; 16.7; 17.1). One of its key project is the conversion of existing Research Block into a one-storey apartment.





After 25 years of uninterrupted democratic governance, the NCCE chose **“GHANA, ONE PEOPLE: OUR VALUES, OUR SOVEREIGNTY IN PARTICIPATORY DEMOCRACY”** The theme for the Commission for the year 2019 seeks to emphasize the need for Ghanaians to truly appreciate the peace, unity and stability we have enjoyed throughout the fourth republic. It therefore calls upon the citizenry to revisit, uphold and promote, this democratic dispensation, our traditional values which shape and identify us as a people. It also calls on all eligible persons to exercise their right to participate in the political process by actively participating in the governance process, including the local Governance election.



Programmes Undertaken

Management and Administration

- Capacity Building

Through the sponsorship of the Ghana Health Service, the Research Department of the Commission undertook a pilot training programme for selected staff of the Commission from the regions and districts. Staff were trained for the primary data collection exercise on the Community Satisfaction Survey project to assess beneficiary usage and satisfaction with Maternal, New-born and Child Healthcare Services provided at the CHPS Zones in eight districts of the four regions (Northern, Upper East, Upper West and Volta).



- Monitoring And Evaluation

The Research Department also produced monitoring and evaluation report on Social Auditing and phase one of a community satisfaction survey.

- Corporate Affairs And Public Relations

The Department oversees to the overall branding, visibility and publicity of the Commission and its activities to enhance its corporate image. From events organising to protocol to the outlook of its logo, internal and external relations, guest relations, advertisement, staff appearance among others. The CCA department works to maintain the corporate identity of the Commission.

- Media Relations

The department provides visibility and media relations for major activities of the Commission across the country. These visibility actions include photography and video coverage of activities, designing and production of educational materials (posters, stickers, banners, billboards, T-shirts,



flyers), social media management (Twitter, Instagram, Facebook and YouTube), report writing (periodicals, annual report, newsletters, articles), feature articles, media sensitization and education among others. In year 2019, the Department provided visibility for some major engagements of the Commission, which include Citizenship Week, Constitution Week, Dialogue Series, Social Auditing, Delegation Visits, Chairman’s engagements among others.

Annual Citizenship Week



Prof. Agyemang Badu Akosa sensitizing pupils of Nima 2 JHS



Pupils of Morning Star School



Ms. Josephine Nkrumah at Morning Star school



Pupils of Morning Star School



Annual Constitution Week



NCCE engagement with the Ghana Police Service Service



NCCE engagement with the Ghana Prisons



NCCE engagement with Ghana Fire Service officers Service



NCCE engagement with Ghana Immigration

Annual Constitution Week



Mr. Samuel Asare Akuamoah, NCCE Deputy Chairman Director



Mr. Godwin Agbenyo, the Keta Municipal





Mrs. Joyce Afutu, the Director, CCA Municipal-Kasoa, Central



NCCE/EU Social Auditing Awutu Senya East

➤ **Dialogue Series**



Presents



2ND ARAP NATIONAL DIALOGUE
TOPIC: 'PUBLIC ACCOUNTABILITY: ABUSE OF OFFICE'.

DATE: JUNE 25 2019 | **TIME:** 9:30 AM | **VENUE:** GHANA ACADEMY OF ARTS AND SCIENCES



MODERATOR



MR. SAMSON LARDY ANYENINI
PRIVATE LEGAL PRACTITIONER

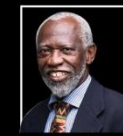
PANELISTS



MRS. CLARA BEERI KASSER-TEE
Private Legal Practitioner



MR. DANIEL Y. DOMELEVO
Auditor General



PROF. STEPHEN ABO
Chairman, National Dev. Planning Commission

LIVE ON



Delegation Visits and Executives Engagements



US Ambassador pays courtesy call to NCCE



Ambassador Stephanie S. Sullivan, USA



Gambia's National Council for Civic Education (NCCE), visit NCCE Ghana to study its modus operandi



- Information, Education and Communication

The department aside its radio and television discussions, educates Ghanaians through social media and out-of-home media, etc. Below are some designed flyers, stickers, T-shirts, billboard designs, pull-up banners, backdrops, pictures from events covered among others that help reach the everyday Ghanaian with civic messages. Most of the messages circulated often are in relation to the Sustainable Development Goals (SDGs) and its achievements by year 2030 as well as Constitutional provisions outlined in the 1992 Constitution of the Republic of Ghana.



Stop the Pollution

Be part of the Solution

NCCCE NATIONAL COMMISSION FOR CIVIC EDUCATION

WITH SUPPORT FROM THE EUROPEAN UNION

ARAP Accountability, Rule of law and Anti-Corruption Programme

f YouTube ncccegh ncccegh1 020 406 6002 / 020 406 6000

#alertthepolice Call 18555

Alert the police when you suspect a wrong doing or crime anywhere.

ncccegh ncccegh1 020 406 6002 / 020 406 6000 ncccegh@gmail.com or ncccegh

I promise to uphold and defend the Constitution at all times

Article 41 (b) states:
"It shall be the duty of every citizen to uphold and defend this Constitution and the law."

ncccegh1 ncccegh 020 406 6002 / 020 406 6000

International Day of GIRL CHILD
11TH, OCTOBER, 2019

THEME: "GirlForce: Unscripted and Unstoppable."

Let's empower our girl child to break barriers and achieve the unattainable

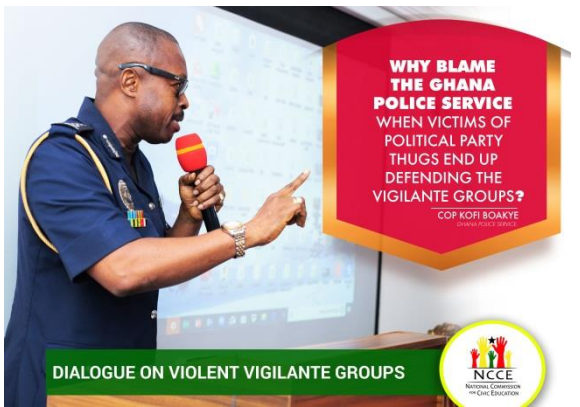
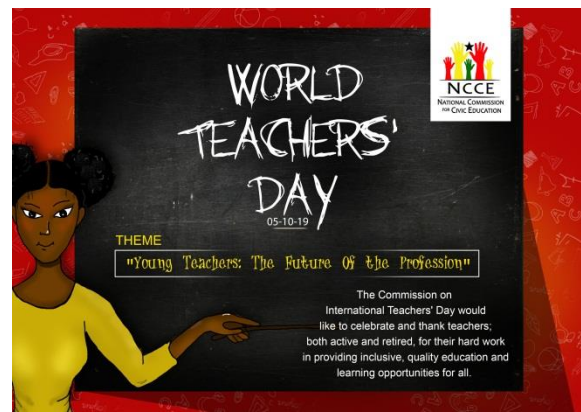
The NCCCE celebrates the achievements of girls and women all over the world.

ncccegh1 ncccegh 020 406 6002 / 020 406 6000

ARTICLE 41 (i) 1992 CONSTITUTION OF THE REPUBLIC OF GHANA
"It shall be the duty of every citizen to co-operate with lawful agencies in the maintenance of law and order."

ncccegh1 ncccegh 020 406 6002 / 020 406 6000





COP Kofi Boakye



Professor Emmanuel Asante, National Peace Council





International Day of **PEACE**

*Peace can only be achieved if concrete action is taken to combat climate change.
Every human is part of the solution.*



#ReduceReuseRecycle
#ACleanghanaOurResponsibility
#PreservingTodaysClimate ForPosterity
#EnvironmentalGovernance



CIVIC EDUCATION

This activity is undertaken in the following three sub programmes;

Constitutional Awareness Creation

Ghana practices constitutional democracy and the NCCE draws programmes to sensitize citizens to appreciate this and contribute their quota towards collective development. The activities were undertaken by the national, regional and district offices in communities, with identifiable groups such as Persons with Disabilities, (PWDs), Faith Based Organisations (FBOs), Women Groups, etc. The focus areas were Good Environmental and Sanitation practice, Anti-Corruption, Rule of Law, Accountability, Fundamental Human Rights and Responsibilities, Principles and Objectives of the Constitution, Tax Compliance, Good Citizenship. Two dialogues were organised in the Southern sector (Accra) on accountability and the Northern sector (Kumasi) on environmental governance under Anti-Corruption, Rule of Law and Accountability Programme (ARAP). In all the above activities were undertaken nationwide.



Dialogue on Accountability in Accra (ARAP)



Deepening and Sustaining Civic Awareness

Under this sub programme, communities and other stakeholder engagements were undertaken with the view to inculcate civic skills into citizens to enable them to effectively participate in governance at the national and local levels. The NCCE engaged various stakeholders on the political party vigilantism menace. The institutions and offices visited include the Security Services, Parliament, Office of the Chief Justice, Political Parties, the Council of State, the Christian Council of Ghana, Office of the National Chief Imam, among others. This resulted in a national condemnation of the act with all determined to have it uprooted from the society.

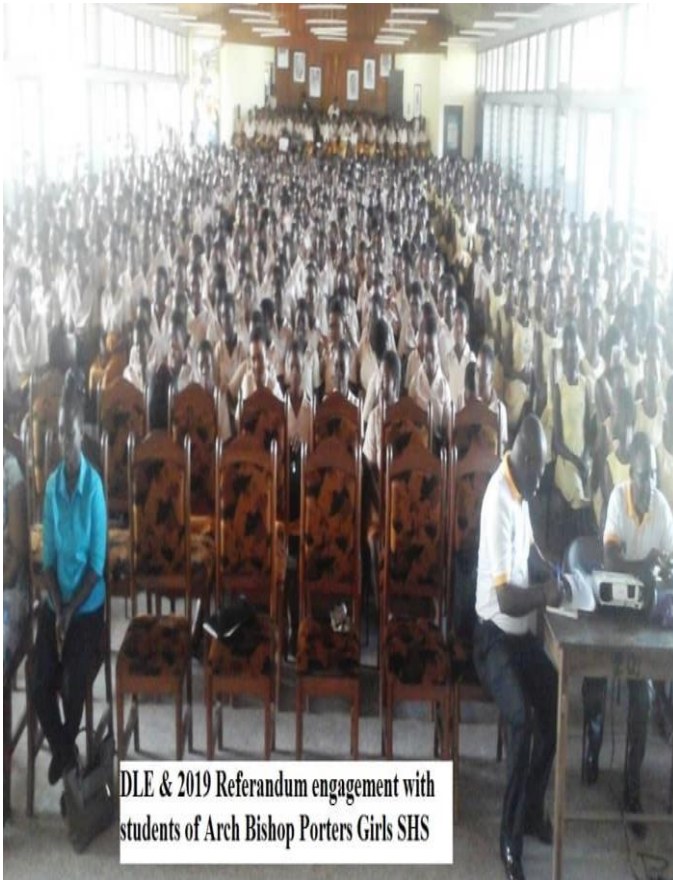
Other engagements in this area were the Referendum on the Amendment of Article 55(3) and the District Level Elections (DLEs) with a national and regional launches, Education on the Ghana Card (NIA) in Greater Accra, Volta, Oti and Northern Regions; Limited Voter Registration Exercise, Social Auditing at which communities identified and prioritised community needs and drew up comprehensive programmes to address the situation.

There were also programmes at nation building, co-existence and tolerance for national development, promotion of gender equity and equality, Police-Civilian Relationship, Whistle blower's Act and the Right to Information Law. Programmes relating to Child Protection, especially, human trafficking, child labour, early and forced marriage, and teenage pregnancy were carried out during the period under review. This was done to emphasise the fundamental human rights of children to promote their development and well-being. Several Radio and TV Discussion/Talk Shows were held to promote democracy education in this area.



DLE & 2019 Referandum engagement with students of Effia Nkwanta Nursing & Midwifery Training College





DLE & 2019 Referandum engagement with students of Arch Bishop Porters Girls SHS



Community Activity on DLEs & Referandum at Tamale



DLEs & Referandum at Bono East St. Paul Cathedral Church





Durbar/Drama on ARAP & Whistle Blowers Act at Ahafo Region

Patriotism and Good Citizenship

There were engagements with in-school youth under Civic Education Clubs flagship programme on various topics such as Fundamental Human Rights and Responsibilities, Good Governance, Patriotism and Nation Building. This was to inculcate in them the consciousness of good citizenship and was done through visits to schools. The activities were lectures, symposia, constitution board game competition and e-quiz game. Most beneficiaries were members of the Civic Education Clubs (CECs).

During the period, eighteen (18) Civic Education Clubs embarked on excursions to places of national interest. Two thousand, nine hundred and twenty-seven (2,927) students and pupils who are members of CEC as well as their patrons from senior and junior high schools benefitted from this. Places visited by the clubs are Parliament, Supreme Court, Osu Castle, UTV, GBC, Airport, TV3, Ghana Air force Base, the Naval Base and Ghana Atomic Energy Commission (GAEC).

The Commission engaged eight thousand, four hundred and thirty-nine (8,439) Basic schools across the country during the 2019 Citizenship Week Celebration, a Flagship Programme of the



Commission. The engagement was under the sub-theme ‘A Clean Ghana, Our Responsibility’. The activity was meant to inculcate in the youth, a responsibility of protecting and safeguarding the environment as a duty of a citizen. The activities were used to admonish in-school youth on Good Citizenship and Patriotism particularly on Good Environmental and Sanitation practices. This was done through interaction between the pupils and personalities identified as role models. Notable personalities included Hon Seth Kwame Acheampong (MP Mpraeso), Rebecca Ekpe (Social Activist), Ms. Eyrarn Bashan (Group News Editor, EIB Network Ltd), Henry Yentumi (Technical Adviser to GRA boss), Hon. Martin Adjei Mensah Korsah (Dep. Reg. Re-organization and Former CEC Patron, Achimota School), Okyeame Kwame (Hip life artiste), Prof. Agyemang Badu Akosa (Prof of Pathology UG Medical School), Bernard Avle (Citi FM), Kafui Dey (Event Management Consultant), Effah Gyamfi (Library Assistant/Researcher into Human Health, UG Medical School), and Umaru Sanda Amadu (Citi FM).



2019 Citizenship Week Celebration engagement with Basic school pupils on Good Environmental Sanitation





2019 Citizenship Week Celebration engagement with Basic school pupils on Good Environmental Sanitation



Further, the Commission used its Annual Constitution Week Celebration to engage the Security Services on vigilantism. It was on the theme ‘The Threat of Vigilantism to Our Democracy and Sovereignty: The Role of the Security Services.’ A total of four hundred and ninety-seven (497) members of the services took part in the engagements. The Security Services are Ghana Immigration Service, the Ghana National Fire Service, the Armed Forces, Ghana Prisons Service and the Ghana Police Service. The programme was to promote discipline and patriotism among the security services. It was also to remind them that they are stakeholders in the consolidation of Ghana’s democracy. The Commission also organised the preliminaries of the Inter-University Quiz/Debate also dubbed ‘Civic Challenge’ to elicit students’ knowledge of the 1992 Constitution and their readiness to defend it. Semi-Final and Final Inter-University Quiz/Debate was organised under the theme “Ghana, One People: Our Values, Our Sovereignty in Participating Democracy. In all, twenty (20) tertiary institutions across the country benefited.





South/Northern Zone Civic Challenge

5. EXPENDITURE TRENDS

The National Commission for Civic Education was allocated a GoG budget of GH¢42,951,777 in 2017 and GH¢48,019,612 in 2018 financial years respectively.

The total expenditure for the period 2017 and 2018 stood at GH¢35,466,210.51 and GH¢38,797,823.15 respectively.

With respect to 2017 the Commission expended an amount of GH¢33,974,394.17 on Compensation of Employees (CoE), GH¢ 1,521,816.34 for Goods and Services (G&S). No funds were assessed on Capital Expenditure.

In 2018, the breakdown of the GoG budget is as follows:

Compensation of Employees (CoE) GH¢44,873,522, Goods and Services (G& S) GH¢2,146,090 and Capex of GH¢1,000,000. The Ministry of Finance released a total of GH¢36,345,740 representing 81% of compensation budget figure. On Goods and Services, the Commission was given a budget of GH¢2,146,090 of which GH¢1,530,799.03 was received representing 71%. On Capital Expenditure, an amount of GH¢921,284.12 representing 92% of the budget was received. GH¢5,433,160 was received from Development Partners that are all activity driven.

In 2019, the budget for Compensation of Employees (CoE) was revised from GH¢42,429,919.00 to GH¢38,506,400 and Goods and Services (G & S) was GH¢2,173,271 and Capex from GH¢975,000 to GH¢825,000. As at September, the Ministry of Finance released a total of GH¢29,208,998.15 representing 76% of compensation (CoE) budget figure. On Goods and Service, GH¢2,173,271 of which GH¢1,612,782.79 has been received representing 74%. On Capital Expenditure, the Commission is yet to receive its budget allocation. GH¢5,438,960 was also received from Development Partners that are all activity driven.



For 2020 Budget year, the Commission has been allocated a total budget of GH¢ 60,703,670 out of which GH¢ 52,641,043, GH¢ 7,062,627 and GH¢ 1,000,000 are for Compensation of Employees, Goods and Services and Capital Expenditure respectively.

Summary of Expenditure by Economic classification as at September, 2019 for GoG and Donor Funds

ECONOMIC CLASSIFICATION	APPROVED BUDGET GH¢ (A)	REVISED BUDGET GH¢ (B)	AMOUNT RELEASED AS AT END OF SEPTEMBER 2019 GH¢ (C)	ACTUAL PAYMENTS GH¢ (D)	VARIANCE (B-D)
Compensation of Employees	42,429,919.00	38,506,400	29,208,998.15	29,050,273.15	9,456,126.85
Goods and Service	2,173,271	2,173,271	1,612,782.79	1,148,019.90	1,025,251.1
Capex	975,000	825,000	-	-	825,000
Donor Funds	1,114,958	-	-	-	-
Total	46,693,148.00	41,504,671	30,821,780.94	30,198,293.05	11,306,377.95





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | **Currency:** GH Cedi

Version 1

	2020	2021	2022	2023
Programmes - National Commission for Civic Education	60,703,670	60,703,670	60,703,670	60,703,670
02701 - Management And Administration	21,995,758	21,995,758	21,995,758	21,995,758
02701001 - General Administration And Human Resource	20,193,038	20,193,038	20,193,038	20,193,038
21 - Compensation of employees [GFS]	16,556,618	16,556,618	16,556,618	16,556,618
22 - Use of goods and services	2,486,420	2,486,420	2,486,420	2,486,420
27 - Social benefits [GFS]	150,000	150,000	150,000	150,000
31 - Non financial assets	1,000,000	1,000,000	1,000,000	1,000,000
02701002 - Finance	741,286	741,286	741,286	741,286
21 - Compensation of employees [GFS]	641,286	641,286	641,286	641,286
22 - Use of goods and services	100,000	100,000	100,000	100,000
02701003 - Research, Gender & Equality	520,578	520,578	520,578	520,578
21 - Compensation of employees [GFS]	370,578	370,578	370,578	370,578
22 - Use of goods and services	150,000	150,000	150,000	150,000
02701004 - Communication and Corporate Affairs	540,856	540,856	540,856	540,856
21 - Compensation of employees [GFS]	390,856	390,856	390,856	390,856
22 - Use of goods and services	150,000	150,000	150,000	150,000
02702 - Civic Education	38,707,913	38,707,913	38,707,913	38,707,913
02702001 - constitutional Awareness Creation	12,194,651	12,194,651	12,194,651	12,194,651
21 - Compensation of employees [GFS]	11,614,651	11,614,651	11,614,651	11,614,651
22 - Use of goods and services	580,000	580,000	580,000	580,000
02702002 - Deepening And Sustaining Civic Awareness	14,886,239	14,886,239	14,886,239	14,886,239
21 - Compensation of employees [GFS]	11,640,032	11,640,032	11,640,032	11,640,032
22 - Use of goods and services	3,246,207	3,246,207	3,246,207	3,246,207



2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | **Currency:** GH Cedi

Version 1

	2020	2021	2022	2023
02702003 - Patriotism and Good citizenship	11,627,022	11,627,022	11,627,022	11,627,022
21 - Compensation of employees [GFS]	11,427,022	11,427,022	11,427,022	11,427,022
22 - Use of goods and services	200,000	200,000	200,000	200,000

PART B: BUDGET PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

1. Budget Programme Objectives

- To effectively formulate policies and coordinate activities of the various Departments and Directorates within the Commission;
- To ensure the provision of adequate logistics, provide support services and improve management capacity for quality service delivery;
- To recruit, train and retain staff for effective and efficient service delivery.

2. Budget Programme Description

The Management and Administration programme covers all activities of the Commission; Internal Audit, Programmes, Research, Gender and Equality, Communication and Corporate Affairs, Estate, Transport, Stores, Procurement and Finance that are necessary to create an environment for high quality civic education delivery.

The key functions include:

- Coordinating the activities of various departments and directorates within the Commission and ensuring the provision of adequate logistics;
- Improving resource mobilisation, financial management and reporting;
- Determining and reviewing policies, planning, research, monitoring and evaluation;
- Gathering data, processing information and improving Public Relations.

The programme will be funded by Government of Ghana. The staff involve in the programme includes the Commission Members, six heads of departments, sixteen(16) regional directors and 260 district directors. There will be one administrative officer responsible for overseeing day to day administrative activities in the districts offices.

Some of the activities will include engaging staff and improving their capacity for effective and efficient civic education delivery and monitoring staff for increased performance.





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | **Currency:** GH Cedi

Version 1

	2020	2021	2022	2023
02701 - Management And Administration	21,995,758	21,995,758	21,995,758	21,995,758
02701001 - General Administration And Human Resource	20,193,038	20,193,038	20,193,038	20,193,038
21 - Compensation of employees [GFS]	16,556,618	16,556,618	16,556,618	16,556,618
22 - Use of goods and services	2,486,420	2,486,420	2,486,420	2,486,420
27 - Social benefits [GFS]	150,000	150,000	150,000	150,000
31 - Non financial assets	1,000,000	1,000,000	1,000,000	1,000,000
02701002 - Finance	741,286	741,286	741,286	741,286
21 - Compensation of employees [GFS]	641,286	641,286	641,286	641,286
22 - Use of goods and services	100,000	100,000	100,000	100,000
02701003 - Research, Gender & Equality	520,578	520,578	520,578	520,578
21 - Compensation of employees [GFS]	370,578	370,578	370,578	370,578
22 - Use of goods and services	150,000	150,000	150,000	150,000
02701004 - Communication and Corporate Affairs	540,856	540,856	540,856	540,856
21 - Compensation of employees [GFS]	390,856	390,856	390,856	390,856
22 - Use of goods and services	150,000	150,000	150,000	150,000

BUDGET SUB-PROGRAM SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.1: General Administration and Human Resource

1. Budget Sub-Programme Objective

To effectively coordinate activities of the various Departments and Directorates within the Commission and to ensure the provision of adequate logistics for effective and efficient service delivery.

2. Budget Sub-Programme Description

This sub programme looks at the coordination of activities of the Commission through the offices of the Chairman.

- Issues directives that are consistent with the policy direction of the Commission;
- Provides logistics (e.g. procurement, transport etc.) for the smooth running of the Commission;
- Manages the assets of the Commission (i.e. administers the maintenance of properties, manage lease agreements etc.);
- Recruits, develops, places and retains human resource to enhance the delivery of Civic Education in line with the Commission's strategic plan.

Under General Administration and Human Resource, the number of staff delivering this sub-programme is seventy-seven (77) with funding from Government of Ghana.



3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2018		2019		Budget Year 2020	Indicative Year 2021	Indicative Year 2022	Indicative Year 2023
		Target	Actual	Target	Actual as Sep.				
Capacity of staff built for effective service delivery	Percentage of staff trained	15%	15%	15%	0%	20%	15%	15%	15%
Improved Internal Auditing	Number of cost centres audited	254	254	277	277	277	277	277	277
Existing Office Accommodation Improved and new ones constructed	Progress of work (Ho Regional Office)	10%	25%	30%	16%	10%	30%	20%	0%
Staff maintained and Compensated	Number of staff	1486	1,486	1,420	1,356	1,503	1,767	1,767	1,767

4. Budget Sub-Programme Operations and Projects

The table below lists the main operations and projects to be undertaken by the sub-programme

Operation	Projects
<ul style="list-style-type: none"> Internal management of the Commission 	Continue and complete Ho NCCE Regional Office by December 2022
<ul style="list-style-type: none"> Maintenance, Rehabilitation, Refurbishment and Upgrading of existing assets 	Construct Head Office building from 2021-2023





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | **Currency:** GH Cedi

Version 1

	2020	2021	2022	2023
02701001 - General Administration And Human Resour	20,193,038	20,193,038	20,193,038	20,193,038
21 - Compensation of employees [GFS]	16,556,618	16,556,618	16,556,618	16,556,618
22 - Use of goods and services	2,486,420	2,486,420	2,486,420	2,486,420
27 - Social benefits [GFS]	150,000	150,000	150,000	150,000
31 - Non financial assets	1,000,000	1,000,000	1,000,000	1,000,000

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.2: Finance

1. Budget Sub-Programme Objective

To improve resource mobilization, financial management and reporting.

2. Budget Sub-Programme Description

This sub program considers the financial management practices of the Commission. Some of the activities undertaken include:

- Identifying other revenue streams apart from GOG;
- Maintaining the budget resources of the Commission;
- Ensuring compliance with accounting procedures and timely reporting;
- Maintaining proper accounting records;
- Ensuring budgetary control and management of assets, liabilities, revenue and expenditures;
- Preparing cash plan, budget performance reporting and final accounts per the Public Financial Management Act, 2016 (Act 921) and other Financial Regulations.
- Ensuring controls under Performance Audit.

As a financial compliance of the Commission, it ensures that all financial regulations are complied with and assets safeguarded. The unit consists of the headquarters, and the sixteen (16) regional offices. Regional Accountants oversee to the financial administration of the 260 districts.

The total number of personnel required to operate this unit is nineteen (19) with funding from the Government of Ghana. The staff also assists in civic education delivery by going out with field officers to implement the Commission's programmes. At the district level, the officers undertake procurement and stores functions in addition to their normal activities.



3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2018		2019		Budget Year 2020	Indicative Year 2021	Indicative Year 2022	Indicative Year 2023
		Target	Actual	Target	Actual as Sep.				
Preparation of financial reports	Number of Reports produced	5	5	5	3	5	5	5	5
Responding to audit reports	Internal Audit Reports produced	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly
	External Audit Reports produced	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report	Within thirty days after receipt of report
Preparation of annual estimates	Budget Completed	31 st August	31 st August	31 st August	31 st August	31 st August	31 st August	31 st August	31 st August

4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
AUDIT	No project
• Internal Audit Operations	
FINANCE	
Budget/Treasury and Accounting Activities	





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | Currency: GH Cedi

Version 1

	2020	2021	2022	2023
02701002 - Finance	741,286	741,286	741,286	741,286
21 - Compensation of employees [GFS]	641,286	641,286	641,286	641,286
22 - Use of goods and services	100,000	100,000	100,000	100,000

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1:3: Research, Gender & Equality

1. Budget Sub-Program Objectives

- To assess for information of Government, limitations to the achievement of true democracy arising from inequalities between different strata of the population;
- Ensuring mainstreaming gender in all the activities and programmes of the Commission;
- Promoting good governance in Ghana by contributing to reductions in corruption and improving accountability and compliance with the rule of law.

2. Budget Sub-Program Description

The sub-programme is responsible for:

- Conducting research (data collection, analysis and reporting)
- Ensuring gender equality in all activities of the Commission:
- Providing monitoring and supervisory support for activities at the National, Regional and District offices to provide assurance of the maintenance of high service delivery;

The Research, Gender and Equality Department is resourced with ten (10) staff coordinating activities with co-opted staff from the districts and regions with funding from Government of Ghana and other donor partners.



3. Budget Sub-Program Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Output	Output Indicator	Past years				Projections			
		2018		2019		Budget Year 2020	Indicative Year 2021	Indicative Year 2022	Indicative Year 2023
		Target	Actual	Target	Actual as Sep.				
Assessment of information on limitations to true constitutional democracy	Number of research activities undertaken	2	2	2	0	1	1	1	1
Promoting good governance in Ghana by contributing to reducing corruption and improving accountability in compliance with the rule of law.	Number of activities undertaken	2	2	3	4	2	3	1	1
	Number of reports produced	3	2	2	4	2	2	1	1
Mainstreaming gender in all activities of the Commission	Number of activities undertaken	2	2	2	0	1	1	1	1
Monitoring and Evaluation	Number in activities undertaken	5	5	6	4	6	6	6	5
	Number of reports produced	5	5	4	4	6	6	6	5



4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and projects to be undertaken by the sub-programme

Operations	Projects
Research, Gender Mainstreaming Monitoring and Evaluation	No project





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | Currency: GH Cedi

Version 1

	2020	2021	2022	2023
02701003 - Research, Gender & Equality	520,578	520,578	520,578	520,578
21 - Compensation of employees [GFS]	370,578	370,578	370,578	370,578
22 - Use of goods and services	150,000	150,000	150,000	150,000

BUDGET SUB-PROGRAM SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.4: Communication and Corporate Affairs

1. Budget Sub-Programme Objective

To educate, conscientise and sustain the understanding of citizens on the Commission's activities in order to increase visibility thereby improving the NCCE's corporate image and strengthen constitutional democracy.

2. Budget Sub-Programme Description

The sub-programme is responsible for the following:

- Improve corporate image and public relations;
- Increase and deepen awareness of the Commission's activities;
- Increase media visibility and media relations;
- Provide media coverage for all activities of the Commission;
- Coordinate and distribution of educational materials across the country;
- Establish and maintain network systems in all 277 operational centres (Head Office, 16 Regional Offices, 260 Districts, 2 Sub-metro offices of the Commission)

Number of staff delivering the sub-programme is twelve (12) with funding from Government of Ghana.



3. Budget Sub-Programme Results Statement

The table below indicates the main output, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2018		2019		Budget Year 2020	Indicative Year 2021	Indicative Year 2022	Indicative Year 2023
		Target	Actual	Target	Actual as Sep.				
Improved media visibility	Democracy Education - Youth Activities - community Based Activities	130	130	130	130	140	140	150	150
	Citizenship Week Project Citizen Electronic Constitution Democracy Lecture Number of dialogue held								
Improved image and increased publicity	Number of activities launched	18	15	18	1	21	21	21	15
	Number of communication materials produced	16	16	16	35	16	20	20	20

4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
Corporate Affairs and Public Relations	Purchase of Computers and Accessories, Audio-Visual Equipment
Media Relations	
Information, Education and Communication	Printing of Posters, Flyers, Stickers, T-shirts, Bill Boards, Pull-Up Banners, Backdrops





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | Currency: GH Cedi

Version 1

	2020	2021	2022	2023
02701004 - Communication and Corporate Affairs	540,856	540,856	540,856	540,856
21 - Compensation of employees [GFS]	390,856	390,856	390,856	390,856
22 - Use of goods and services	150,000	150,000	150,000	150,000

BUDGET PROGRAMME SUMMARY

PROGRAMME 2: CIVIC EDUCATION

1. Budget Programme Objective

To promote and sustain constitutional democracy, inculcate in the Ghanaian citizenry the awareness of their rights and obligations through civic education.

2. Budget Programme Description

This programme develops among the citizenry, a culture of democracy through awareness creation, sensitization and participation.

The NCCE has played and continues to play key roles in social and political development by providing the requisite awareness and sensitization which have encouraged many citizens to exercise their civic rights and responsibilities in attainment of selected **SDGs 4.7; 16.5; 16.6; 16.7**

These areas include:

- Citizens' participation in the electoral process
- Awareness creation and good sanitation practices
- Citizens participation in community/local development
- Women's empowerment to participate in political development
- Promoting the protection of the rights of children, the vulnerable, persons with disability and the excluded in society
- Promoting patriotism and good citizenship among the youth.
- Promoting Anti-Corruption Rule of Law and Accountability

The NCCE recognising the broad challenges and demands of democracy, encourages partnership and collaboration with MMDAs and institutions in the implementation of cross cutting issues such as Gender Mainstreaming, Peace and Conflict Resolution Measures, Revenue generation and tax education, Sensitization on fight against Corruption, Civic and Voter Education on General Elections, Environmental Sustainability and General mobilization of the citizenry for national development.

The programme would be done in 42,500 communities in the country and it will involve daily activities throughout the year to be executed by 1,503 staff with funding by Government of Ghana. The activities to be undertaken cut across all age groups (from basic school youth to adults) while the Constitutional Awareness Education involves the entire citizenry.

Deepening of Civic Awareness is targeted at achieving *Sustainable Development Goals (SDGs) Goal 16.6: Develop effective, accountable and transparent institutions* at all levels.





2.6 Budget by Chart of Account

6.0- Programme, Sub-Programme and Natural Account Summary

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | **Currency:** GH Cedi

Version 1

	2020	2021	2022	2023
02702 - Civic Education	38,707,913	38,707,913	38,707,913	38,707,913
02702001 - constitutional Awareness Creation	12,194,651	12,194,651	12,194,651	12,194,651
21 - Compensation of employees [GFS]	11,614,651	11,614,651	11,614,651	11,614,651
22 - Use of goods and services	580,000	580,000	580,000	580,000
02702002 - Deepening And Sustaining Civic Awareness	14,886,239	14,886,239	14,886,239	14,886,239
21 - Compensation of employees [GFS]	11,640,032	11,640,032	11,640,032	11,640,032
22 - Use of goods and services	3,246,207	3,246,207	3,246,207	3,246,207
02702003 - Patriotism and Good citizenship	11,627,022	11,627,022	11,627,022	11,627,022
21 - Compensation of employees [GFS]	11,427,022	11,427,022	11,427,022	11,427,022
22 - Use of goods and services	200,000	200,000	200,000	200,000

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 2: CIVIC EDUCATION

SUB-PROGRAMME 2.1: Constitutional Awareness Creation

1. Budget Sub-Programme Objective

To create and sustain within the society the awareness of the principles and the objectives of the 1992 Constitution.

2. Budget Sub-Programme Description

Under this, the National Commission for Civic Education (NCCE) seeks to play and continue to play key roles in social and political development by providing the awareness and sensitisation, which will encourage citizens to exercise their civic rights and responsibilities. The activities are executed under the following areas:

- The promotion of awareness on the protection of the rights of children, persons with disability, the vulnerable and the excluded in the society.
- Awareness creation on good sanitation practices and Environmental Governance as a whole.
- Public Education/Awareness Creation on the District Level Elections (DLE) in Ghana.
- Making the constitution available in English and other Ghanaian languages.
- Creating platforms to educate and sensitize the public on the tenets of the constitution.
- Instilling civic dispositions such as support for human rights, equal rights and the importance of active political participation beyond working to promote the common goal.
- Focusing on building cognitive civic skills to enable citizens to synthesize information on political and civic life and public issues.
- Constitution/Citizenship Week Celebration.
- Education/Sensitisation on Child Protection.
- Constitution Game/E-Quiz Competitions.
- Seeking to develop civic knowledge which itself requires understanding of the principles and practice of democracy. As such, representatives of democracy, the rule of law, human rights, citizenship, civil society and the market economy are important subject area.
- Engendering participatory civic skills such as working with others in collaborative deliberations and decision making and how to peacefully influence debate.

The Sub Programme involves intensive work conducted by 260 districts and 16 regional offices and the head office of the Commission. The Civic Education sub-programme, which is the core function of the National Commission for Civic Education, has four hundred and fifty-two (452) staff with 100% of the programme funded by the Government of Ghana.



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2018		2019		Budget Year 2020	Indicative Year 2021	Indicative Year 2022	Indicative Year 2023
		Target	Actual	Target	Actual as Sep.				
A well informed citizens	Number of communities/ groups sensitized	40,000	40,000	25,000	17,808	100,000	80,000	50,000	50,000
Civic disposition instilled in the citizenry on human rights, equal rights and active political participation	Number of communities/ group sensitized	20,000	20,000	20,000	16,835	70,000	60,000	60,000	60,000
Cognitive civic skills built to enable citizens synthesize information on political and civic life and public issues.	Number of communities/ group sensitized	20,000	40,000	20,000	6,713	120,000	80,000	80,000	80,000

4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
Create and sustain awareness among citizens annually on Good Governance at all levels of society from 2019 to 2022	Procure Public Address Systems
	Procure 260 Pick ups





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | Currency: GH Cedi

Version 1

	2020	2021	2022	2023
02702001 - constitutional Awareness Creation	12,194,651	12,194,651	12,194,651	12,194,651
21 - Compensation of employees [GFS]	11,614,651	11,614,651	11,614,651	11,614,651
22 - Use of goods and services	580,000	580,000	580,000	580,000

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 2: CIVIC EDUCATION

SUB-PROGRAM 2.2: Deepening and Sustaining Civic Awareness

1. Budget Sub-Programme Objective

To formulate, implement and oversee programme intended to inculcate in the citizens of Ghana awareness of their civic responsibilities and appreciation of their rights and obligations as free people of Ghana.

2. Budget Sub-Programme Description

This sub programme seeks to educate and encourage the public to defend the constitution at all times against all forms of abuse and violation. It can be seen through the following areas:

- Educate the citizenry to understand and appreciate operations of National and Local Governance systems;
- Foster civic advocacy to nurture the culture of rights and responsibilities;
- Effective Citizens' participation in issues of governance at all levels;
- Engage citizens on the National Anti-Corruption Action Plan (NACAP);
- General civic knowledge generates greater support for democratic values;
- Citizens have more consistent views across issues and across time;
- Civic knowledge, particularly related to political institutions and processes to allow individuals to better understand political events and interpret new information into their pre-existing framework;
- Empowerment of the excluded/marginalised to participate in political development.

The Sub Programme will involve intensive work conducted by 260 districts, 16 regional offices and the headquarters of the Commission with staff strength of four hundred and seventy-three (473). The Government of Ghana will fund 99% of the programme with other donors contributing 1% of the Commission's annual budget.



3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2018		2019		Budget Year 2020	Indicative Year 2021	Indicative Year 2022	Indicative Year 2023
		Target	Actual	Target	Actual as Sep.				
Citizenry educated on fairness, objectivity, truthfulness to promote national cohesion	Number of communities/groups educated	25,000	25,000	20,000	11,916	60,000	20,000	20,000	20,000
Increased public outreach and civic engagement activities	Number of outreach programmes	35,000	35,500	42,500	64,327	50,000	40,000	40,000	40,000

4. Budget Sub-Programme Operations and Projects

The table lists the main Operations and projects to be undertaken by the sub-programme

Operation	Projects
<ul style="list-style-type: none"> • Promoting Citizens Participation in Governance <ul style="list-style-type: none"> ✓ Collaborate with Electoral Commission to sensitize the citizenry to reduce acrimony and create a free political environment ✓ Observe Constitution Week Celebration throughout the country ✓ Observe Constitution Day nationwide 	No Projects





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | Currency: GH Cedi

Version 1

	2020	2021	2022	2023
02702002 - Deepening And Sustaining Civic Awareness	14,886,239	14,886,239	14,886,239	14,886,239
21 - Compensation of employees [GFS]	11,640,032	11,640,032	11,640,032	11,640,032
22 - Use of goods and services	3,246,207	3,246,207	3,246,207	3,246,207

BUDGET SUB PROGRAMME SUMMARY

PROGRAMME 2: CIVIC EDUCATION

SUB-PROGRAMME 2.3: Patriotism and Good Citizenship

1. Budget Sub-Programme Objective

To implement and sustain programmes intended to inculcate in the youth virtues and values of good citizenship.

2. Budget Sub-Programme Description

The sub programme seeks to instil in the youth patriotism and good citizenship.

The areas include:

- Nurturing the youth to be patriotic and good citizens;
- Inculcating in the youth democratic values to encourage them to stand up for Ghana at all times;
- Empowering and encouraging the youth to participate in issues of governance at all levels;
- Creating platforms at the primary, secondary and tertiary levels and amongst out-of-school youth for civic engagements
- Educating the youth to appreciate the duties of citizens.
- Deepening the knowledge of the Constitution among the youth in the Primary, Secondary and Tertiary levels

The Sub-programme targets the youth (5-25 yrs.) and involves intensive work in all 260 districts, 16 regional office and headquarters of the Commission with staff strength of four hundred and sixty (460). The programme is funded by the Government of Ghana.



3. Budget Sub-Programme Results Statement

The table below indicates the main outputs, its indicators and projections by which the Commission measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Commission's estimate of future performance.

Main Outputs	Output Indicator	Past Years				Projections			
		2018		2019		Budget Year 2020	Indicative Year 2021	Indicative Year 2022	Indicative Year 2023
		Target	Actual	Target	Actual as Sep.				
Youth educated on good citizenship and patriotism	Number of programmes undertaken	6	6	6	4	6	6	6	6
	Number of schools visited	10,000	10,000	15,000	11,055	20,000	20,000	20,000	20,000

4. Budget Sub-Programme Operations and Projects

The table below lists the main Operations and projects to be undertaken by the sub-programme

Operations	Projects
Promotion of Peace And Good Citizenship Use Civic Clubs to educate the youth on Good Citizenship	No Projects





2.8. Budget by Chart of Account

8 - Sub-Programme and Natural Account

Entity: 027 - National Commission for Civic Education

Funding: All Source of Funding

Year: 2020 | Currency: GH Cedi

Version 1

	2020	2021	2022	2023
02702003 - Patriotism and Good citizenship	11,627,022	11,627,022	11,627,022	11,627,022
21 - Compensation of employees [GFS]	11,427,022	11,427,022	11,427,022	11,427,022
22 - Use of goods and services	200,000	200,000	200,000	200,000



1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 027 - National Commission for Civic Education

Year: 2020 | Currency: Ghanaian Cedi (GHS)

Version 1

	GoG			IGF			Funds / Others			Donors			Grand Total
	Compensation of employees	Goods and Services	Capex	Compensation of employees	Goods and Services	Capex	Statutory	ABFA	Others	Goods and Services	Capex	Total	
027 - National Commission for Civic Education	52,641,043	7,016,420	1,000,000	60,657,463						46,207		46,207	60,703,670
02701 - HEADQUARTERS	52,641,043	7,016,420	1,000,000	60,657,463						46,207		46,207	60,703,670
0270101 - Gen. Admin	52,641,043	7,016,420	1,000,000	60,657,463						46,207		46,207	60,703,670
0270101001 - Gen. Admin	52,641,043	7,016,420	1,000,000	60,657,463						46,207		46,207	60,703,670



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