



REPUBLIC OF GHANA



MEDIUM TERM EXPENDITURE FRAMEWORK (MTEF)

FOR 2018 - 2021

PROGRAMME BASED BUDGET ESTIMATES

FOR 2018



OFFICE OF THE ATTORNEY GENERAL AND
MINISTRY OF JUSTICE (OAGMOJ)

For copies of the OAGMOJ MTEF PBB Estimates, please contact the Public Relations Office of the Ministry:

Ministry of Finance

Public Relations Office

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P. O. Box MB 40,

Accra – Ghana

The OAGMOJ MTEF PBB Estimate for 2018 is also available on the internet at: www.mofep.gov.gh

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2.6.1 Budget by Chart of Account

6.1 - Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
Programmes - Ministry of Justice (MoJ)	110,357,163	110,357,163	110,357,163
03301 - Management And Administration	9,713,237	9,713,237	9,713,237
03301001 - General Administration	5,979,221	5,979,221	5,979,221
21 - Compensation of employees [GFS]	1,047,970	1,047,970	1,047,970
22 - Use of goods and services	682,127	682,127	682,127
28 - Other expense	14,585	14,585	14,585
31 - Non financial assets	4,234,539	4,234,539	4,234,539
03301002- Finance	236,188	236,188	236,188
21 - Compensation of employees [GFS]	95,200	95,200	95,200
22 - Use of goods and services	140,988	140,988	140,988
03301003 - Human Resource Management	432,039	432,039	432,039
21 - Compensation of employees [GFS]	234,656	234,656	234,656
22 - Use of goods and services	197,383	197,383	197,383
03301004- Policy Planning; Budgeting; Monitoring And Evaluation	2,138,413	2,138,413	2,138,413
21 - Compensation of employees [GFS]	1,969,227	1,969,227	1,969,227
22 - Use of goods and services	169,186	169,186	169,186
03301005- Statistics; Research; Information And Public Relations	590,283	590,283	590,283
21 - Compensation of employees [GFS]	505,690	505,690	505,690
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21 - Compensation of employees [GFS]	196,104	196,104	196,104
22 - Use of goods and services	140,988	140,988	140,988



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	2018	2019	2020
03302 - Law Administration	71,691,797	71,691,797	71,691,797
03302001- Law Report And Reviews	3,422,090	3,422,090	3,422,090
21 - Compensation of employees [GFS]	2,661,680	2,661,680	2,661,680
22 - Use of goods and services	521,059	521,059	521,059
31 - Non financial assets	239,351	239,351	239,351
03302002 - Promotion Of Rule Of Law	41,332,413	41,332,413	41,332,413
21 - Compensation of employees [GFS]	36,497,112	36,497,112	36,497,112
22 - Use of goods and services	2,444,973	2,444,973	2,444,973
28 - Other expense	100	100	100
31 - Non financial assets	2,390,228	2,390,228	2,390,228
03302003- Copyright And Entity Administration	17,186,770	17,186,770	17,186,770
21 - Compensation of employees [GFS]	5,797,363	5,797,363	5,797,363
22 - Use of goods and services	6,802,853	6,802,853	6,802,853
28 - Other expense	2,000	2,000	2,000
31 - Non financial assets	4,584,554	4,584,554	4,584,554
03302004- Legal Aid Services	7,195,288	7,195,288	7,195,288
21 - Compensation of employees [GFS]	5,945,691	5,945,691	5,945,691
22 - Use of goods and services	867,653	867,653	867,653
27 - Social benefits [GFS]	18,000	18,000	18,000
31 - Non financial assets	363,944	363,944	363,944
03302005- Law Reform	2,555,236	2,555,236	2,555,236
21 - Compensation of employees [GFS]	1,803,629	1,803,629	1,803,629



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	2018	2019	2020
22 - Use of goods and services	468,649	468,649	468,649
27 - Social benefits [GFS]	10,000	10,000	10,000
31 - Non financial assets	272,958	272,958	272,958
03303 - Management Of Economic And Organised Crime	19,254,795	19,254,795	19,254,795
03303000- Management Of Economic And Organised Crime	19,254,795	19,254,795	19,254,795
21 - Compensation of employees [GFS]	17,147,702	17,147,702	17,147,702
22 - Use of goods and services	1,665,673	1,665,673	1,665,673
27 - Social benefits [GFS]	62,000	62,000	62,000
28 - Other expense	4,000	4,000	4,000
31 - Non financial assets	375,420	375,420	375,420
03304 - Legal Education	9,697,335	9,697,335	9,697,335
03304001- Professional And Career Development	9,697,335	9,697,335	9,697,335
21 - Compensation of employees [GFS]	5,892,185	5,892,185	5,892,185
22 - Use of goods and services	2,982,256	2,982,256	2,982,256
28 - Other expense	189,000	189,000	189,000
31 - Non financial assets	633,894	633,894	633,894

PART A: STRATEGIC OVERVIEW OF THE OFFICE OF THE ATTORNEY GENERAL AND MINISTRY OF JUSTICE

1. NMTDPF POLICY OBJECTIVES

The NMTDPF contains four (4) Policy Objectives that are relevant to the Office of the Attorney General and Ministry of Justice.

These are as follows:

- Promote access and efficiency in delivery of Justice
- Promote the fight against corruption and economic crimes
- Ensure improved fiscal performance and sustainability
- Develop a competitive creative arts industry

2. GOAL

To provide quality advice and legal service to the Government and the People of Ghana.

3. CORE FUNCTIONS

The Office of the Attorney General and Ministry of Justice is responsible for the formulation of policies, supervision and monitoring of the programmes of activities of the departments and agencies under the Ministry and evaluate their performance and to ensure equality of access to justice and treatment before the law for all.

The Mandate of the Attorney-General as provided for under article 88 of the Constitution, (article 88, and section 1-6) are:

- To provide legal advice to the Government.
- The initiation and conduct of all prosecutions of criminal offences.
- The initiation and conduct of all civil litigations, for and on behalf of the State and have audience in all courts in Ghana.
- The Attorney-General is also responsible for drafting legislation and vetting of subsidiary legislations of State Institutions.

Other Departments and Agencies under the Office have the following functions:

- To provide professional Legal education and ensure high standards of professional conduct of Lawyers.
- To prevent and detect organized crime and generally to facilitate the confiscation of the proceeds of crime.

- To produce and publish Ghana Law Reports and Review of Ghana Law to strengthen the capacity of lawyers and Judges.
- To provide free legal services to the indigents and vulnerable and resolve conflicts among them through mediation
- To implement copyright and copyright related laws and regulations and provide for copyright administration.
- To conduct research and make recommendation of reform of the law in the Country.
- To undertake the registration of Businesses, Marriages, protection of Industrial Property Rights and Administration of Estates.

4. POLICY OUTCOME INDICATORS AND TARGETS

Outcome Indicator Description	Unit of Measurement	Baseline		Latest Status		Targets	
		Year	Value	Year	Value	Year	Value
Business and Marriage Registration Improved	The ratio of the number of business applications received against the number of businesses registered per time, expressed in percentages	2015	65%	2017	75%	2021	100%
Legal Aid Improved	The ratio of the number of cases resolved to the total number of cases received under the Legal Aid Scheme expressed in percentages	2015	50%	2017	65%	2021	100%

5. PERFORMANCE OF 2017

MANAGEMENT AND ADMINISTRATION PROGRAMME.

In 2017, a formidable legal team, with the support of technical experts successfully defended Ghana's Maritime boundary dispute with La Cote D'Ivoire at ITLOS thereby, forestalling the loss of huge potential revenue from the disputed oil fields.

In the fight against corruption, the Office of the Special Prosecutor's Bill has been drafted and currently in Parliament.

The Ministry through the Legal and Justice Sector Reform Programme trained some key officers in Justice Sector Institutions such as the Police, Prisons Service, Judicial Service, Legal Aid Scheme, Civil Division, Legislative Drafting Division and Prosecutions Division on the use of the Standard Operating Procedures (SOPs), to promote the effective and efficient use of the SOP which will further bring transparency in their operations and strengthened rule of law.

LAW ADMINISTRATION

Promotion of Rule of Law

In 2017, the Civil Division of the Attorney-General's Department represented the State in 221 civil cases in various courts across the Country, dealt with 208 petitions, 106 International cases and a total number of 75 agreements were reviewed. In the case of **Alfred Agbesi Woyome v The Republic of Ghana** in the International Chamber of Commerce (ICC) Arbitration Centre, Ghana was not only saved from paying 100 million euros being a claim by the Claimant (Woyome) but rather got an award of US\$ 5,000 from the claimant.

The Legislative Drafting Division successfully drafted the **Right to Information Bill**, the **Conduct of Officers Bill**, the **Legal Profession (Amendment) Bill**, the **Legal Aid Commission Bill**, the **Companies Bill** among others. These Bills have been submitted to Cabinet for approval.

The Public Prosecutions Division initiated criminal prosecutions in 554 cases in various courts across the Country as at third quarter of 2017. The division also prepared **225** advices on various dockets. The division made 72 extradition requests to the International Cooperation Unit.

Law Reports and Reviews

In 2017, The Council for Law Reporting **completed** the publication of **1,000 copies** of the [2013-2015] Vol. 1 of Ghana Law Reports. The vol. 2 of [2013-2015] Ghana Law Reports

is camera ready. Manuscripts for the publication of 500 copies of the [2011-2015] Review of Ghana Law is almost complete. Compilation of cases to reprint 200 copies of current cases is also in progress. The cases would be reprinted in the 4th quarter of 2017.

Legal Aid Services

In 2017, the Legal Aid Scheme received **1,675** cases and resolved **762** cases in various courts across the Country. The Scheme received **7,178** and resolved **3,296** of them using Alternative Dispute Resolution (ADR)

Law Reform Commission

In 2017, The **Law Reform Commission** completed its work on proposal for the setting up of the Office of the Independent Prosecutor. The Commission also completed works on New Law to deal with Office in **Public Office, Corruption and Related Offences (Section: 151 and 239-257) under the Criminal Offences Act 1960 (Act 29)**.

The Commission worked on recommendations for the amendment of general rules on Punishment for Corruption under section 296 of the **Criminal and Other Offences (Procedure) Act 1960 (Act 30)**. The Commission also completed a report on **Discrimination of suicide in Ghana**.

Copyright and Entity Administration (Copyright Office)

In 2017, the Copyright Office carried out a training workshop for **One Thousand (1,000)** Police Recruits in Accra and Koforidua on Copyrights and related laws. The office also organised two-day stakeholder meetings towards the ratification of the Marrakesh Treaty. The office undertook Antipiracy activities in the Greater Accra and Ashanti Regions.

Copyright and Entity Administration (Registrar-General's Department)

In 2017, the Registrar-General's Department proposed to generate an amount of **GH¢ 60,671,577.68** and as at 12th October, had generated **GH¢ 58,798,242.44** from 66,168 entities with breakdown as follows: 443 Subsidiary Business names, 4,238 Companies Limited by Guarantee, 162 Partnerships, 16,407 Companies Limited by Shares and 44,809 Sole Proprietors and 109 External Companies. The Department has introduced electronic certificates for the Registration of Business.

MANAGEMENT OF ECONOMIC AND ORGANISED CRIME

In 2017, the Economic and Organised Crime Office (EOCO) recovered an amount GH¢ 26,749,458.00 from Vihama Co. Ltd on behalf of BOST and Maxwell Investment on behalf of Ghana Revenue Authority.

A total of **two hundred and eleven (211) cases** have been investigated and **eighteen (18) cases** are at various stages of prosecution in court. **Three (3) court convictions** have been secured and **five (5) confiscations** cases still pending. **Eleven (11) Senior High School** sensitization programme by the EOCO. **Two hundred and twenty-two (222)** officers from EOCO have been trained in **twenty-six (26) local courses** while **four (4) officers** have been trained in **foreign courses**.

Legal Education

In 2017, the Ghana School of Law enrolled and called to the Ghanaian Bar 252 lawyers (47 in April - Mini-Call and 205 in October – Main Call). The admission quota of the School has also been increased from 477 to 600 students this year. The School has successfully automated student's records. The Disciplinary Committee of the General Legal Council handled 20 disciplinary cases.

6. EXPENDITURE TRENDS

The Office of the Attorney-General and Ministry of Justice and its departments and agencies were allocated an amount of GH¢ 74,350,282 in the 2015 annual budget to implement its programmes and activities. The total amount is made up of **GH¢ 61,326,236** from Government of Ghana (GoG) and **GH¢ 11,775,296** from internally generated funds (IGF)

The Office and its departments and agencies were allocated an amount of **GH¢59,294,695.00** for Compensation of Employees (CoE), an amount of **GH¢2,030,291.00** for goods and services and an amount of **GH¢ 1,250,000.00** for capex.

For 2015, the actual expenditure of the office stood at **GH¢ 65,327,725.67**. The actual for compensation of employees and goods and services and capex was **GH¢ 61,298,363.81**, **GH¢ 2,947,718.19** and **GH¢ 1,081,643.67** respectively. These were funds from GOG.

For IGF, the actual expenditure stood at **GH¢11,775,296.00**. **GH¢ 908,312.00**, **GH¢ 5,131,963.00** and **GH¢ 5,735,021.00** was expended for Compensation, Goods & Services and Capex respectively.

For the year 2016, the Office of the Attorney-General and the Ministry of Justice and its departments and agencies were allocated **GHC 74,687,584.00** this is made up of **GH¢ 56,726,164.00** from GoG and **GH¢ 17,961,420** from IGF.

The Office and its departments and agencies were allocated the amount of **GH¢ 55,711,019.00** for Compensation of Employees (CoE), and an amount **GH¢1,015,145.00** for Goods and Services (G&S), there was no capex.

In respect of IGF, **GH¢ 1,560,324.00**, **GH¢9,396,240** and **GH¢ 6,504,856.00** were allocated for Compensation of Employees, Goods & Services and Capex respectively were allocated.

For 2016, the actual expenditure of the office stood at **GH¢ 88,661,065.01**. The actual for compensation of employees and goods and services was **GH¢ 45,350,369.61** and **GH¢ 10,572,990.55** respectively. These were funds from GOG.

For IGF, the actual expenditure stood at **GH¢28,349,098.56**, **GH¢ 3,602,391.57**, **GH¢ 21,903,465.06** and **GH¢ 2,843,211.93** was expended for Compensation, G&S and Capex respectively.

Actual expenditure of donor funds stood at **GH¢ 2,328,367.48**. An amount totalling **GH¢ 235,489.45** was expended on Goods and Services and an amount of **GH¢ 2,092,878.03** was expended on capex.

Other funds also stood at **GH¢ 2,060,268.81**. **GH¢ 36,701.12**, **GH¢ 1,937,338.31** and **GH¢ 86,229.38** was expended on Compensation, G&S and Capex respectively.

The Office of the Attorney-General and the Ministry of Justice's actual expenditure exceeded the approved budget estimate of **GH¢ 74,687,584.00** by about **GH¢ 13,973,481**. Thus, the actual expenditure as at 31st December, 2016 was **GH¢ 88,661,065.01**. The excess expenditure was largely due to the following;

- A release of **GH¢ 9,587,793.35** as revenue accruing from levies on devices capable of recording live CDs, Pendrives, Mp3, etc and payable to the collective management organisation
- EOCO also received support for operational activities amounting to **GH¢ 2,328,367.48**. this has been captured as donor funds on the advice of Auditors
- There were other sources of revenue amounting to about **GH¢2,060,268.81**. These are largely funds given to the Office (EOCO and the Ministry from recoveries made)

For the year 2017, The Office of the Attorney-General and the Ministry of Justice and its departments and agencies were allocated **GH¢ 90,728,106.32** making up of **GH¢ 75,178,490.32** from GoG and **GH¢ 15,549,616.00** from IGF.

The Office and its departments and agencies were allocated an amount of **GH¢ 59,019,015.32** for Compensation of Employees (CoE), **GH¢ 4,159,475.00** for Goods and Services (G&S), an amount of **GH¢12,000,000.00** for capex.

For IGF, **GH¢2,475,139.00**, **GH¢8,679,071.00** and **GH¢ 4,395,406.00** was allocated for CoE, G&S and Capex respectively.

For 2017, the actual expenditure of the office stood at **GH¢ 71,151,993.49**. The actual for compensation of employees, goods and services and capex was **GH¢ 60,475,227.96**, **GH¢ 9,855,454.90** and **GH¢ 821,310.63** respectively. These were funds from GOG and IGF.



1.5. Appropriation Bill

Summary of Expenditure by Sub-Programme, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Year: 2018 | Currency: Value

Version 1

	GoG			IGF			Funds / Others				Donors			Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services	Capex		Total
03301 - Management And Administration	4,048,848	1,429,850	4,234,539	9,713,237											9,713,237
03301001 - General Administration	1,047,970	696,712	4,234,539	5,979,221											5,979,221
03301002 - Finance	95,200	140,988		236,188											236,188
03301003 - Human Resource Management	234,656	197,383		432,039											432,039
03301004 - Policy Planning; Budgeting; Monitoring And Evaluation	1,969,227	169,186		2,138,413											2,138,413
03301005 - Statistics; Research; Information And Public Relations	505,690	84,593		590,283											590,283
03301006 - Internal Audit	196,104	140,988		337,092											337,092
03302 - Law Administration	52,705,474	4,324,609	3,505,012	60,535,095		6,810,678	4,346,023	11,156,702							71,691,797
03302001 - Law Report And Reviews	2,661,680	229,416	239,351	3,130,446		291,643		291,643							3,422,090
03302002 - Promotion Of Rule Of Law	36,497,112	2,445,073	2,390,228	41,332,413											41,332,413
03302003 - Copyright And Entry Administration	5,797,363	285,818	238,531	6,321,711		6,519,035	4,346,023	10,865,059							17,186,770
03302004 - Legal Aid Services	5,945,691	885,653	363,944	7,195,288											7,195,288
03302005 - Law Reform	1,803,629	478,649	272,958	2,555,236											2,555,236
03303 - Management Of Economic And Organised Crime	17,147,702	1,731,673	375,420	19,254,795											19,254,795
03303000 - Management Of Economic And Organised Crime	17,147,702	1,731,673	375,420	19,254,795											19,254,795
03304 - Legal Education	3,960,448	135,668	81,969	4,178,085	1,931,738	3,035,588	551,925	5,519,250							9,697,335
03304001 - Professional And Career Development	3,960,448	135,668	81,969	4,178,085	1,931,738	3,035,588	551,925	5,519,250							9,697,335
Grand Total	77,862,471	7,621,800	8,196,940	95,681,211	1,931,738	9,846,266	4,897,948	16,675,952							110,357,163

PART B: BUDGET PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

1. Budget Programme Objectives

- To ensure fair and efficient operations of the legal system
- To ensure proper management of funds
- To facilitate the recruitment, placement and training of employees
- To ensure effective and efficient performance of the MDA through Monitoring and Evaluation of activities
- To ensure efficient records management system and free flow of information

2. Budget Programme Description

The MDA comprises the Ministry of Justice, Attorney-General's Department, Registrar-General's Department, Copyright Office, Law Reform Commission, General Legal Council, Council for Law Reporting, Legal Aid Scheme and Economic and Organized Crime Office.

The General Administration is responsible for the preparation of operational manual, provision and review of scheme and conditions of service, purchasing of materials, vehicles and equipment, maintenance of equipment, vehicles and buildings and sees to the maintenance of good sanitation of office premises whilst the Finance Department receives and disburses funds appropriately. Prepares and keeps accounts and financial reports for audit examination. Submits monthly expenditure returns.

Manpower plans, recruitments, training, leave applications, transfers, promotions and staff appraisal are performed by the Human Resource Division (HRD) whilst policy planning, coordination of budget activities, preparation of composite budget, budget hearing and finalization, processing of applications for funds and also Monitoring and Evaluation functions are performed by the Policy Planning, Monitoring and Evaluation (PPME) Unit.

Finally, the Statistics, Research, Information and Public Relations conducts research, compile, analyze, store data and disseminate information.



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22 - Use of goods and services	140,988	140,988	140,988

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.1: General Administration

1. Budget Programme Objectives

- To ensure fair and efficient operations of the legal system
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Manpower plans, recruitments, training, leave applications, transfers, promotions and staff appraisal are performed by the **Human Resource Division (HRD)** whilst policy planning, coordination of budget activities, preparation of composite budget, budget hearing and finalization, processing of applications for funds and also Monitoring and Evaluation functions are performed by the **Policy Planning, Monitoring and Evaluation (PPME) Unit**.

Finally, the Statistics, Research, Information and Public Relations conducts research, compile, analyze, store data and disseminate information.

The **General Administration** has staff strength of **forty-four (44)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Year		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Preparation of operational manual, scheme and condition of service	Appraisal reports prepared	31 st Dec.	31 st Dec.	31 st Dec.	31 st Dec.	31 st Dec.	31 st Dec.
Enhancement of operations of the Ministry	Attrition rates reduced per annum	2%	2%	2%	3%	3%	3%
	Number of Computers procured	60	15	15	15	15	15
	Office materials procured	Various quantities of materials procured	Various quantities of materials procured	Various quantities of materials procured	Various quantities of materials procured	Various quantities of materials procured	Various quantities of materials procured
	Number of vehicles procured	-	4	4	4	4	4
Vehicle Maintenance	Number of Vehicles maintained	6	6	6	6	6	6

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Acquisition of Movable/Immovable Assets
Intellectual Property and Copyrights Operations	Law House Project
Registration of Businesses and Administration of Estates	Construction and Rehabilitation of Accommodation Facilities
Legislative Drafting and Review	Improvement in Transport and Vehicular Assets
Legal Aid Services	
Organised and Economic Crime Operations	
Representation of State in Litigation	
Legal Education and Training	
Publication of Law Reports	
Provision of Legal Opinions to Government	
Financial Support to the Ministry	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03301001 - General Administration	5,979,221	5,979,221	5,979,221
03301001 - General Administration	5,979,221	5,979,221	5,979,221
21 - Compensation of employees [GFS]	1,047,970	1,047,970	1,047,970
211 - Wages and salaries [GFS]	1,047,970	1,047,970	1,047,970
Goods and Services	696,712	696,712	696,712
22 - Use of goods and services	682,127	682,127	682,127
28 - Other expense	14,585	14,585	14,585
31 - Non financial assets	4,234,539	4,234,539	4,234,539
311 - Fixed assets	4,234,539	4,234,539	4,234,539

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.2 Finance

1. Budget Sub-Programme Objective

To ensure efficient and effective use of GOG, IGF and Donor funds to achieve optimum institutional goals

2. Budget Sub-Programme Description

The Finance Department receives and disburses funds. It also keeps records of accounts and prepares financial reports

The Department in addition prepares and submits expenditure returns and makes available all financial records for audit examination.

The Finance department has staff strength of nine (9) in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	2018 Budget Year	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Payment made to service providers	Date of Payment	30 days of receipt of invoice	30 days of receipt of invoice	30 days of receipt of invoice	30 days of receipt of invoice	30 days of receipt of invoice	30 days of receipt of invoice
Preparation and submission of financial reports	Monthly Financial reports produced	15 days after end of month	15 days after end of month	15 days after end of month	15 days after end of month	15 days after end of month	15 days after end of month
	Number of Quarterly Financial reports submitted	4	4	4	4	4	4
	Annual Financial reports produced	3 months after financial year	3 months after financial year	3 months after financial year	3 months after financial year	3 months after financial year	3 months after financial year
Timely preparation and submission of financial reports	Number of Quarterly Financial reports submitted	4	4	4	4	4	4
Preparation of annual budget estimates	Completed by 15th Dec	July – Dec	July – Dec	July - Dec	July - Dec	July - Dec	July - Dec

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Treasury and Accounting Activities	Purchase of office equipment, furniture and vehicles
Preparation of financial reports	
Payment of utility bills and other recurrent expenditures	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03301002- Finance	236,188	236,188	236,188
03301002- Finance	236,188	236,188	236,188
21 - Compensation of employees [GFS]	95,200	95,200	95,200
211 - Wages and salaries [GFS]	95,200	95,200	95,200
Goods and Services	140,988	140,988	140,988
22 - Use of goods and services	140,988	140,988	140,988

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.3: Human Resource Management

1. Budget Sub-Programme Objective

To facilitate the recruitment, placement, and staff development for efficient service delivery

2. Budget Sub-Programme Description

The Human Resource Division develops manpower plans, recruits qualified personnel and train them. They also receive and process leave applications.

The **Human Resource** unit has staff strength of **seven (7)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Manpower plan implemented	Human Resource Database	395	383	425	14	411	402
	Number of Staff Trained in Scheme of Service	26	26	30	20	20	20
	Number of staff trained in M& E	5	0	5	5	5	5
	Number of staff recruited per year	26	0	150	N/A	N/A	N/A
	Number of staff replaced per year.	0	0	N/A	N/A	N/A	N/A
	Number of staff promoted in a year	32	4	126	N/A	N/A	N/A
	Number of staff posted in a year	6	12	N/A	N/A	N/A	N/A

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Human Resource Development Operations	No Projects
Human Resource Database	
Scheme of Service	
Recruitment, Placement, and Promotions	
Personnel and Staff Management	
Manpower Skills Development	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03301003 - Human Resource Management	432,039	432,039	432,039
03301003 - Human Resource Management	432,039	432,039	432,039
21 - Compensation of employees [GFS]	234,656	234,656	234,656
211 - Wages and salaries [GFS]	234,656	234,656	234,656
Goods and Services	197,383	197,383	197,383
22 - Use of goods and services	197,383	197,383	197,383

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.4: Policy, Planning, Budgeting, Monitoring and Evaluation

1. Budget Sub-Programme Objective

To ensure effective and efficient performance of the MDA through policy formulation, planning, Monitoring and Evaluation of activities.

2. Budget Sub-Programme Description

The PPME Division is responsible for preparing draft policy plan of the Ministry. It also coordinates budget activities of the MDA and prepares the annual budget. It also arranges budget hearing for the Department and Agencies and submits the final draft to the Ministry of Finance (MoF).

The Division is also responsible for the submission of applications for release of funds as well as the monitoring of projects of the MDA and prepares Evaluation Reports for management decision.

The **Policy, Planning, Monitoring and Evaluation** unit has a total staff strength of **four (4)** to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Preparation of the Medium Term Development Plan	SMTDP prepared	1	1	1	1	1	1
Preparation of performance reports	Annual performance reports submitted	1	1	1	1	1	1
Preparation of Annual Progress report	No. of reports submitted	1	1	1	1	1	1
Preparation of Programme Based Budgeting	Final Review	Oct, 2016	Sept, 2017	Sept, 2018	Sept, 2019	Sept, 2020	Sept, 2021
Preparation of annual budget estimates	completed by	30 th Sept, 2016	30 th Sept, 2017.	30 th Sept 2018.	30 th Sept, 2019.	30 th Sept, 2020.	30 th Sept, 2021.

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Budget Preparation	Acquisition of Movable/Immovable Assets
Budget Performance Reporting	
Planning and Policy Formulation	
Publication and Dissemination of Policies and Programmes	
Policies and Programme Review Activities	
Management and Monitoring Policies, Programmes and Projects	
Evaluation and Impact Assessment Activities	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03301004- Policy Planning; Budgeting; Monitoring And	2,138,413	2,138,413	2,138,413
03301004- Policy Planning; Budgeting; Monitoring And Evaluation	2,138,413	2,138,413	2,138,413
21 - Compensation of employees [GFS]	1,969,227	1,969,227	1,969,227
211 - Wages and salaries [GFS]	1,969,227	1,969,227	1,969,227
Goods and Services	169,186	169,186	169,186
22 - Use of goods and services	169,186	169,186	169,186

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.5: Statistics, Research, Information Management and Public Relations

1. Budget Sub-Programme Objective

To ensure efficient records management system and free flow of information.

2. Budget Sub-Programme Description

This sub programme seeks to regulate the flow of information through a well-informed outfit for public consumption in relation to law and order. It conducts research to ensure that there is accurate and timely data for management use.

The sub programme covers the following:

- Coordinate the implementation of the government's ICT policies, strategies, programmes and initiatives within the Civil Service.
- Initiate and plan research programmes, design implement surveys data collection instruments and conduct research into HR policy impacts within the Civil Service.
- Develop awareness in the use of ICT within the Civil Service environment.
- Maintain an up-to-date Human Resource database for policy formulation, modeling manpower planning.
- Provide technical advice to the Ministry in the acquisition, development, implementation operations and maintenance of ICT hardware and software.
- Implement policies and procedures for the execution of Ministry's operations in the areas of information Management / Information Technology, Knowledge Management and e-governance.
- Establish linkages with Ministry of Communications, Ghana Information and Communications Technology Directorate (GicTed), Ghana Statistical Services, ICT Centre of Excellence and other relevant local and international research communities.
- Coordinate with the directorates of the Ministry to ensure effective and efficient information flow.
- Undertake research on salary administration and to perform various 'What if' scenarios and to provide the relevant findings and recommendations to the Minister
- Develop framework for modeling, simulation and forecasting of human resource issues (management of jobs, staff numbers, skills, training and recruitment, succession planning, job/position evaluation etc).

The **Statistics, Research, Information Management and Public Relations** unit has staff strength of **Fourteen (14)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2020
Staff training	Number of staff trained in M&E	5	0	5	5	5	5
	Number of staff trained in records keeping	0	0	4	4	4	4
Research on issues conducted	Number of reports on research submitted	1	1	1	1	1	1
	Number of reports disseminated to the public	1	1	1	1	1	1
	Number of durbars organized for management and staff	2	2	2	2	2	2
ICT system developed and updated	Number of people who visited the Ministry's website per month	0	1,200	1,500	1,600	1,650	1,700
	Number of computers in use	5	7	10	13	16	20
	Number of staff trained in the use of computer	0	10	77	77	76	77
	Number of regional offices connected to the head office	0	0	3	3	3	4

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Project
Internal Management of the Organisation	Acquisition of Movable/Immovable Assets
Research and Development	
Development and Management of Database	
Technology Transfer	
Protocol Services	
Media Relations	
Information, Education and Communication	
Publications, Campaigns and Programmes	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03301005- Statistics; Research; Information And Public	590,283	590,283	590,283
03301005- Statistics; Research; Information And Public Relations	590,283	590,283	590,283
21 - Compensation of employees [GFS]	505,690	505,690	505,690
211 - Wages and salaries [GFS]	505,690	505,690	505,690
Goods and Services	84,593	84,593	84,593
22 - Use of goods and services	84,593	84,593	84,593

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 1: MANAGEMENT AND ADMINISTRATION

SUB-PROGRAMME 1.6 Internal Audits

1. Budget Sub-Programme Objective

To provide an independent, objective, assurance, advisory and consulting services and special audit assignments designed to add value and improve operations of the Ministry.

2. Budget Sub-Programme Description

The primary aim of the Internal Audit Directorate is to undertake audit of all operations of the Ministry, Its Departments and Agencies (without Internal Auditors), precisely to ascertain whether governance, control and risk management processes as designed by Management are adequate and functioning in the manner that:

- Programmes, plans and objectives are achieved
- Significant regulatory issues are recognized and addressed properly
- Quality and continuous improvement are fostered in the control process
- Risks are appropriately identified and managed
- National resources are used economically, effectively and efficiently
- All financial activities are in compliance with laws, financial regulations, policies, plans, standards and procedures
- National resources are adequately safe guarded and used judiciously for the intended purpose
- Financial, managerial and operating information reported internally and externally is accurate, reliable and timely
- Detection and prevention of misstatements that could lead to fraud, abuse and waste

The **Internal Audit** unit has staff strength of **four (4)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Auditing of the Ministry, Departments and Agencies	Number of cost centers audited	6	6	6	6	6	6
Issuance of audit reports	Number of audit reports	4	5	6	6	6	6
Special audit Assignment	Number of assignments	1	2	2	2	2	2
Training of audit staff	Number of staff trained	3	3	4	4	4	4

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Acquisition of Movable/Immovable Assets
Internal Audit Operations	
External Audit Operations	
Special Audit Assignments	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03301006- Internal Audit	337,092	337,092	337,092
03301006- Internal Audit	337,092	337,092	337,092
21 - Compensation of employees [GFS]	196,104	196,104	196,104
211 - Wages and salaries [GFS]	196,104	196,104	196,104
Goods and Services	140,988	140,988	140,988
22 - Use of goods and services	140,988	140,988	140,988

BUDGET PROGRAMME SUMMARY

PROGRAMME 2: Law Administration

1. Budget Programme Objectives

- To promote an enabling environment and effective regulatory framework for corporate management
- To develop and strengthen Ghana's creative economy in ways that would enable the nation to actively engage in the world trade in creative goods and services
- To increase the capacity of the legal system to ensure speedy and affordable access to justice for all

2. Budget Programme Description

The programme covers the activities of Office of the Attorney General, Registrar General's Department, Copyright Office, Legal Aid Scheme, Law Reform Commission and Council for Law Reporting.

- The Office of the Attorney General is responsible for legal matters in relation to the exercise of the Executive Powers of the State and also Legal Drafting in relation to the exercise of the Legislative Powers of the State
- The Copyright office is responsible for the administration of Copyright and related rights
- Legal Aid Scheme is responsible for providing efficient and effective legal aid services to the vulnerable and excluded
- The Registrar-General's Department is responsible for the registration and maintenance of the information of Business Organizations, Administration of Estates and Marriages
- Law Reform Commission is responsible for preparing, revising and reforming laws towards national economic and social growth
- Council for Law Reporting is responsible for the preparation and publication of the report known as the Ghana Law Report containing the judgments, rulings and opinion of the Superior Courts in the country as well as Ghana Law Review and may also affect other such publications as in the opinion of the council.



2.6.1 Budget by Chart of Account

6.1 - Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03302 - Law Administration	71,691,797	71,691,797	71,691,797
03302001- Law Report And Reviews	3,422,090	3,422,090	3,422,090
21 - Compensation of employees [GFS]	2,661,680	2,661,680	2,661,680
22 - Use of goods and services	521,059	521,059	521,059
31 - Non financial assets	239,351	239,351	239,351
03302002 - Promotion Of Rule Of Law	41,332,413	41,332,413	41,332,413
21 - Compensation of employees [GFS]	36,497,112	36,497,112	36,497,112
22 - Use of goods and services	2,444,973	2,444,973	2,444,973
28 - Other expense	100	100	100
31 - Non financial assets	2,390,228	2,390,228	2,390,228
03302003- Copyright And Entity Administration	17,186,770	17,186,770	17,186,770
21 - Compensation of employees [GFS]	5,797,363	5,797,363	5,797,363
22 - Use of goods and services	6,802,853	6,802,853	6,802,853
28 - Other expense	2,000	2,000	2,000
31 - Non financial assets	4,584,554	4,584,554	4,584,554
03302004- Legal Aid Services	7,195,288	7,195,288	7,195,288
21 - Compensation of employees [GFS]	5,945,691	5,945,691	5,945,691
22 - Use of goods and services	867,653	867,653	867,653
27 - Social benefits [GFS]	18,000	18,000	18,000
31 - Non financial assets	363,944	363,944	363,944
03302005- Law Reform	2,555,236	2,555,236	2,555,236
21 - Compensation of employees [GFS]	1,803,629	1,803,629	1,803,629



2.6.1 Budget by Chart of Account

6.1 - Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
22 - Use of goods and services	468,649	468,649	468,649
27 - Social benefits [GFS]	10,000	10,000	10,000
31 - Non financial assets	272,958	272,958	272,958

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 2: LAW ADMINISTRATION

SUB-PROGRAMME 2.1: Law Report and Reviews

1. Budget Sub-Programme Objective

To strengthen the capacity of Judges, Lawyers and Para-legal staff in both private and public sector to promote the rule of law.

2. Budget Sub-Programme Description

The Council for Law Reporting is an organizational unit under the Office of the Attorney General and Ministry of Justice is responsible for the delivery of Law Reports and Reviews.

The customers of Ghana Law reports are Judges, Lawyers, Law students and Legal Departments of Institutions.

Some key challenges of Ghana Law Reports include;

- Delay in receiving copies of judgments and rulings from the superior court
- Inability to retain legal staff due to poor conditions of service
- Lack of training of staff due to low funding
- Inadequate staff levels
- Inadequate funding/delay in release of Government subventions
- Poor working environment
- Lack of vehicle for effective sales drive

The **Council for Law Reporting** has staff strength of **thirty-three (33)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**) and Internally Generated Fund (**IGF**).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Reprinting of out of stock Ghana Law Reports.	Number of books reprinted	3,500	N/A	N/A	N/A	N/A	N/A
Publication of [2005-2010] Vol. 1& 2 Ghana Law Reports	Number of copies published	500	N/A	N/A	N/A	N/A	N/A
Publication of Ghana Law Reports [2006-2007], volume 1&2	Number of books published	N/A	N/A	1,000	N/A	N/A	N/A
Publication of [2010-2012] Volume 1&2 Ghana Law Reports	Number of books published	1,000	N/A	N/A	N/A	N/A	N/A
Publication of [2011-2015] Review of Ghana Law Reports	Number of copies published	N/A	500	N/A	N/A	N/A	N/A
Publication of Review of Ghana Law Reports [2016-2017]	Number of copies published	N/A	N/A	500	N/A	N/A	N/A
Publication of [2013-2015] Volume 1Ghana Law Reports	Number of copies published	N/A	1,000	N/A	N/A	N/A	N/A
Publication of [2013-2015] Volume 2Ghana Law Reports	Number of copies published	N/A	1,000	1,000	N/A	N/A	N/A
Publication of [2016-2017] volume 1 Ghana Law Reports	Number of copies published	N/A	N/A	1,000	N/A	N/A	N/A
Publication of [2016-2017] volume 2 Ghana Law Reports	Number of copies published	N/A	N/A	N/A	1,000	N/A	N/A
Publication of Review of Ghana Law 2018	Number of copies published	N/A	N/A	N/A	500	N/A	N/A

Reprint of current cases	Number of copies published	N/A	200	200	N/A	N/A	N/A
Publication of Ghana Law Report 2018	Number of copies published	N/A	N/A	N/A	500	N/A	N/A
Publication of Ghana Law Report 2019	Number of copies published	N/A	N/A	N/A	N/A	2,000	N/A
Publication of Review of Ghana Law 2019	Number of copies published	N/A	N/A	N/A	N/A	500	N/A
Publication of Ghana Law Report 2020	Number of copies published	N/A	N/A	N/A	N/A	N/A	2,000
Publication of Ghana Law Report 2020	Number of copies published	N/A	N/A	N/A	N/A	N/A	500
Total sales of printed volumes of Ghana Law Reports & Reviews	Number of printed volumes sold	980	N/A	1,186	1,305	N/A	N/A

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Acquisition of Movable/Immovable Assets
Law Reports and Reviews	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03302001- Law Report And Reviews	3,422,090	3,422,090	3,422,090
03302001- Law Report And Reviews	3,422,090	3,422,090	3,422,090
21 - Compensation of employees [GFS]	2,661,680	2,661,680	2,661,680
211 - Wages and salaries [GFS]	2,661,680	2,661,680	2,661,680
Goods and Services	521,059	521,059	521,059
22 - Use of goods and services	521,059	521,059	521,059
31 - Non financial assets	239,351	239,351	239,351
311 - Fixed assets	239,351	239,351	239,351

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME2 LAW ADMINISTRATION

SUB-PROGRAMME 2.2 Promotion of Rule of Law

1. Budget Sub-Programme Objectives

- To enter into agreements on behalf of the State
- To draft legislation for the State
- To limit the State's liability in all civil cases
- To reduce crime rate
- To ensure that all petitions are handled professionally

2. Budget Sub-Programme Description

The sub programme seeks to champion the rule of law. The sub programme is delivered by the Civil, Public Prosecutions and Legislative Drafting Divisions.

The Civil Division ensures that the State enters into contracts and agreements, in an effort to avoid civil suits against the State as a result of contracts and agreements.

The Public Prosecutions Division of the Office of the Attorney General and Ministry of Justice, which principally assists the Attorney-General in carrying out the Constitutional duty of initiating and conducting criminal prosecutions on behalf of the State, prosecutes crimes perpetrated against the State with the object of crime reduction.

The Division also provides expert advice to the President on criminal issues such as the pardoning of prisoners and also advises the Police and other security agencies on cases committed against the State, as well as prosecuting international crimes, made possible by being a signatory to Mutual Cooperation and Assistance Agreements with various countries in collaboration with the Commonwealth Secretariat and United Nations Agencies.

Petitions from the Public are also handled by the Division on behalf of the Attorney-General. This is done by meeting with the aggrieved parties.

The Legislative Drafting Division drafts bills, prepares explanatory memoranda on such bills for Central and Local Government Agencies, drafts all subsidiary legislation for both Central and Local Government Agencies. These include Legislative Instruments (**LI**), Constitutional Instruments (**CI**), and Executive Instruments (**EI**), Bye-Laws and Gazette Notices of legal nature. The Division also gives advice to Government Departments on the interpretation of the Laws of Ghana, prepares the Index of legislation in respect of all

Statutes of Ghana and also revises all the laws and legislations of Ghana and provides advisory services to Parliament with respect to the amendment of the Laws.

The **Attorney-General Department** has staff strength of **three hundred and nine (309)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (GOG).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Key Output	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Rule of Law Promoted	Number of cases received	350	450	500	600	700	800
	Number of cases handled	315	438	450	520	600	650
	Legal opinions / Advice to MDAs	125	175	200	250	260	270
	Number of legislative bills drafted	3	3	5	5	5	5
	Number of petitions Handled	125	142	144	150	160	170
	Number of civil cases received	165	194	200	220	235	250

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Acquisition of Movable/Immovable Assets
Promotion of Rule of Law	
Contractual Obligations and Commitments	
Legal and Administrative Frameworks Reviews	
Legal Services Operations	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03302002 - Promotion Of Rule Of Law	41,332,413	41,332,413	41,332,413
03302002 - Promotion Of Rule Of Law	41,332,413	41,332,413	41,332,413
21 - Compensation of employees [GFS]	36,497,112	36,497,112	36,497,112
211 - Wages and salaries [GFS]	36,497,112	36,497,112	36,497,112
Goods and Services	2,445,073	2,445,073	2,445,073
22 - Use of goods and services	2,444,973	2,444,973	2,444,973
28 - Other expense	100	100	100
31 - Non financial assets	2,390,228	2,390,228	2,390,228
311 - Fixed assets	2,390,228	2,390,228	2,390,228

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME2: LAW ADMINISTRATION

SUB-PROGRAMME2.3 Copyright and Entity Administration

1. Budget Sub-Programme Objectives

- To register businesses and marriages and protect Intellectual Property (**IP**)
- To supervise the administration of Collective Management Societies
- To ensure efficient maintenance of records of businesses and the administration of estates
- To administer Copyright and related rights

2. Budget Sub-Programme Description

The sub-programme is delivered by the Copyrights Office and the Registrar's Generals Department.

The **Copyright Office** is responsible for the administration of copyright. According to section 66 clause 1 and 2 of the Copyright Law, the Copyright Office shall;

- Implement copyright and copyright related laws and regulation and provide for copyright administration
- Investigate and redress cases of infringement of copyright, and settle disputes of copyright where those disputes have not been reserved for settlement by the Copyright Tribunal
- Be responsible for the administration of external copyright relations
- Administer copyright of which the state is the owner
- Carry out other duties in relation to copyright administration
- Enforce Copyright through anti-piracy activities
- Educate the public on Copyright and related rights

Section **70 of the Act**, provides that the funds for the operation of the copyright office shall include;

- Money approved by Parliament for the office
- Donations
- Gifts and
- Money received from any other source approved by the Minister for Finance

The Office is represented in the Ashanti Region with its Head Office in Accra.

The **Copy Right Office** has a staff strength of **Nineteen (19)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**) and Internally Generated Fund (**IGF**).

The **Registrar General's Department** was established under the ordinance 1950 during the colonial days as one of the departments of the Office of the Attorney General and Ministry of Justice in 1961. There are currently offices in the Ashanti, Western and Northern Regions with its Headquarters in Accra.

They are mandated to ensure an efficient and effective administration of entities inter-alia:

- Business Services - Perform the business registration procedures and processes of the Department
- Industrial Property - Registration and administration of Textiles Designs, Trade Mark and Patent.
- Legal Services - Responsible for all legal matters of the department and final approval of all business registrations
- Marriages Section - Registration of marriages
- Estate Administration - Administration of Estates of deceased persons.
- Administration & Finance - Personnel administration, Finance and Accounting and General Services.
- Information Section - Maintenance of Records and information held by the Department.

Customer Services – provision of customer friendly services Departments Descriptions (programmes)

The key challenges are:

- Inadequate funds
- Inadequate human resource
- Inadequate office accommodation
- Inability to implement some of the programme due to the introduction of capping

The sub-programme operations are funded by the Government of Ghana (**GOG**) and Internally Generated Fund (**IGF**)

The **Registrar General's Department** has a staff strength of **two hundred and sixty four (264)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**) and Internally Generated Fund (**IGF**).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-program. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections		
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020
Registration of Businesses	Number of businesses registered	60,885	59,602	67,000	70,000	80,000
	Time taken to register a business: Sole Proprietorship	2 days	1 day	1 day	1 day	1 day
	Limited Liability companies	2 days	1 days	1 day	1 day	1 day
Registration of Marriages	Time taken to register marriage	1 day	1 day	1 day	1 day	1 day
	Number of marriages registered	3,400	1,241	3,500	4,500	6,500
Administration of Estates	Number of families paid gratuity	600	625	700	700	750
Registration of copyright works	<ul style="list-style-type: none"> • Publicize the rights of owners • Have evidence of ownership and authentication of intellectual property 	1,650	1,750	1,810	2,200	2,500
Anti-piracy activities	<ul style="list-style-type: none"> • Reduce copyright infringement • Increased outcomes of 	4	12	12	12	12

Mediation of copyright disputes	Copyright owners will receive justice and protection of their rights	14	10	10	10	10
Organize staff development programmes for personnel of the office	Improved efficiency of staff	3	3	4	5	5
Organize workshops for police and customs in various regions	Increase knowledge and education in copyright and related rights	2	2	2	2	2
Sensitization of students in second cycle institutions	Create and sustain copyright awareness among the youth	8	16	16	16	16
Organize public education programmes in the print and electronic media	Increase copyright awareness among the general public	5	10	11	15	20
Facilitate establishment of collective management organization for visual artists	A collective management organization to manage the rights of visual artists	0	2	2	2	2

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Projects
Internal Management of the Organisation	Procurement of Office Supplies and Consumables
Copyright and Entity Administration	Construction and Rehabilitation of Accommodation Facilities
Revenue Collection	



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03302003- Copyright And Entity Administration	17,186,770	17,186,770	17,186,770
03302003- Copyright And Entity Administration	17,186,770	17,186,770	17,186,770
21 - Compensation of employees [GFS]	5,797,363	5,797,363	5,797,363
211 - Wages and salaries [GFS]	5,751,510	5,751,510	5,751,510
212 - Social contributions [GFS]	45,853	45,853	45,853
<i>Goods and Services</i>	6,804,853	6,804,853	6,804,853
22 - Use of goods and services	6,802,853	6,802,853	6,802,853
28 - Other expense	2,000	2,000	2,000
31 - Non financial assets	4,584,554	4,584,554	4,584,554
311 - Fixed assets	4,584,554	4,584,554	4,584,554

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME2: LAW ADMINISTRATION

SUB-PROGRAMME2.4: Legal Aid

1. Budget Sub-Programme Objectives

- To review the act of establishment to reflect current trends and provide adequate framework for Legal Aid Scheme (LAS) to operate
- To strengthen the human and institutional capacity of LAS
- To accelerate coverage of legal aid services in the country

2. Budget Sub-Programme Description

The Legal Aid Scheme was established in **1987** under the **Legal Aid Scheme Act, 1987, (PNDCL 184)** as amended by the **Legal Aid Scheme (Amendment) Act, 1988 (PNDCL 200)**

Article 294 of the **1992** Constitution and its resulting Legal Aid Scheme Act, 1997 (Act 542) which repealed PNDCL 184 as amended by **PNDCL 200** requires the Legal Aid Scheme to offer legal aid in the following areas:

- Any criminal or civil matter related to landlord and tenant, insurance, inheritance (Intestate succession Law), Maintenance of children and such other civil matters as may from time to time be prescribed;
- Criminal offences punishable by death or life imprisonment; and
- Any case that in the opinion of the board requires legal aid

The qualification for legal aid includes but not limited to the following:

- If a person earns the government minimum wage or less and desires legal representation in any criminal matter or civil matter relating to landlord and tenant, insurance, inheritance, maintenance of children and such other civil matters as may from time to time be prescribed by Parliament; and
- If in the opinion of the board requires legal aid.

The Legal Aid Scheme is governed by a twelve-member Legal Aid Board and ten **(10)** regional Legal Aid Committees each comprised of nine **(9)** members. This bring to the total number of Governors of the Scheme to one hundred and two **(102)**

The sub-programme operations are funded by the Government of Ghana **(GOG)** and **Donor** funded.

Some key challenges of Legal Aid include;

- Inadequate resources to prioritize the Scheme programmes and projects
- Delay in release of funds
- Inadequate logistics to function effectively

The **Legal Aid Scheme** has staff strength of **One Hundred and thirteen (113)** in totality to implement its sub-programme. The sub-programme operations are funded by the Government of Ghana (**GOG**).

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Legal Aid Delivery Enhanced	Number of Legal Aid applications received	8,708	3,487	3,500	3,600	3,700	3,800
	Number of Legal Aid provided	1,807	1,283	1,300	1,320	1,350	1,370
Provision of ADR Enhanced	Number of cases	2,901	1,532	1,550	1,555	1,560	1,570

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations
Administrative Operations
Internal Management of the Organisation

Projects
Acquisition of Movable/Immovable Assets
Procurement of Office Supplies and Consumables



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03302004- Legal Aid Services	7,195,288	7,195,288	7,195,288
03302004- Legal Aid Services	7,195,288	7,195,288	7,195,288
21 - Compensation of employees [GFS]	5,945,691	5,945,691	5,945,691
211 - Wages and salaries [GFS]	5,945,691	5,945,691	5,945,691
Goods and Services	885,653	885,653	885,653
22 - Use of goods and services	867,653	867,653	867,653
27 - Social benefits [GFS]	18,000	18,000	18,000
31 - Non financial assets	363,944	363,944	363,944
311 - Fixed assets	363,944	363,944	363,944

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME2: LAW ADMINISTRATION

SUB-PROGRAMME2.5 Law Reform

1. Budget Sub-Programme Objectives

- To consult widely and make practical recommendations for the development and modernization of the laws of Ghana.
- To ensure that the laws are fair and responsive at all times to the needs of the country.

2. Budget Sub-Programme Description

The Law Reform Commission is established by the Law Reform Commission Act, 2011 Act (822). It succeeds the Commission which was first established by the Law Reform Commission Decree, 1968 (NLCD 288), later amended by the Law Reform Commission (Amendment) Decree, 1975 (NRCD 325).

In accordance with section 3 of Act 822 the Commission is required to undertake the following functions among others:

- To advise the Attorney-General and Minister for Justice on policies for law reform.
- To undertake the examination of particular areas of the law, and formulate proposals for reform after appropriate research.
- To receive, consider and make proposals for the initiation and reform of any law in the country.

The main activity groupings include the following:

- Undertaking field research
- Consultative meetings with experts
- Stakeholders roundtable conferences, public fora
- Community Consultative Workshops
- Preparation of draft reports on the amendment of laws

The Commission's clients and collaborating agencies are: Office of the Attorney General and Ministry of Justice, Parliament, the Judiciary, Civil Society organizations, Professional Groupings and the General Public.

The Law Reform Commission has staff strength of **sixteen (16)** employees to implement the programmes. The sub-programme operations are funded by the Government of Ghana (GOG). Some key challenges of the Law Reforms implementations include;

- Inadequate resources to prioritize the Scheme programmes and projects
- Delay in release of funds
- Inadequate logistics to function effectively
- Poor working environment
- Inadequate of official Vehicles to work

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Proposal on New Laws	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Draft Proposal on New Laws	Number of Report Produced	2	2	2	2	2	2
Improvement in Law	Number of Law Reform Proposals received by	3	3	2	2	2	2
	Number of Proposed laws reviewed	1	2	1	1	1	1
Draft Report on Laws	Number of Reports Produced	2	2	2	2	2	2

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations
Administrative Operations
Internal Management of the Organisation

Projects
Acquisition of Movable/Immovable Assets
Procurement of Office Supplies and Consumables



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03302005- Law Reform	2,555,236	2,555,236	2,555,236
03302005- Law Reform	2,555,236	2,555,236	2,555,236
21 - Compensation of employees [GFS]	1,803,629	1,803,629	1,803,629
211 - Wages and salaries [GFS]	1,803,629	1,803,629	1,803,629
Goods and Services	478,649	478,649	478,649
22 - Use of goods and services	468,649	468,649	468,649
27 - Social benefits [GFS]	10,000	10,000	10,000
31 - Non financial assets	272,958	272,958	272,958
311 - Fixed assets	272,958	272,958	272,958

BUDGET PROGRAMME SUMMARY

PROGRAMME 3: Management of Economic and Organised Crime

1. Budget Programme Objectives

- To Prevent and Detect Economic and Organised Crime
- To facilitate the confiscation of the proceeds of crime

2. Budget Programme Description

The Economic and Organised Crime Office (EOCO) was established in 2010 under ACT 804 as a specialised Agency to monitor and investigate economic and organised crime and on the authority of the Attorney – General, prosecute these offences to recover the proceeds of crime and provide for related matters.

EOCO collaborates with other agencies like the BNI, National Security, Police, NACOB, Ghana Revenue Agency, and Financial Intelligence Center, International Agencies in the fight against corruption and organised crime in the country. The main source of funding is basically from GoG with occasional support from donor agencies.

The functions of the office are to:

- Investigate and on the authority of the Attorney-General prosecute serious offences that involve:
 - Financial and Economic loss to the Republic or any State entity or Institution in which the state has Financial Interest.
 - Money laundering
 - Human Trafficking
 - Prohibited Cyber activity
 - Tax Fraud and
 - Other serious offences
- Recover the proceeds of crime
- Monitor activities connected with the offences specified in paragraph (a) to detect correlative crimes.
- Take reasonable measures necessary to prevent the commission of crime specified in paragraph (a) and their correlative offences
- Disseminate information gathered in the course of investigation to Law enforcement agencies, other appropriate public agencies and persons the office considers appropriate in connection with the offences specified in paragraph (a).
- Co-operate with relevant foreign and international agencies in furtherance of this Act
- Perform any other functions connected with the objectives of the office.

EOCO exist to check malfeasance in public administration, corruption and economic and organised crimes activities in the country thereby building confidence in the economy both locally and for foreign investors. It is one of the agencies responsible to the people of Ghana and the government in the fight against corruption.

The scope of EOCO is nationwide. Currently we are represented in all the Regional Capitals of the country with its Head Office in Accra. The **EOCO** staff strength is estimated to be around **Three Hundred and ninety-four (394)**.

The main challenges for the programme are;

- Lack of adequate funding
- Inadequate Logistics
- Inadequate Training Programmes
- Funds for Special Operations
- Strong Prosecution Department

3. Budget Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Recoveries of proceeds of crime	Total recoveries made in %	-	30%	30%	30%	30%	30%
Prosecutions	number of investigated cases ready for prosecution	-	8	15	20	25	30
Convictions	Number of convictions	-	3	5	10	15	20
Confiscation	Number of confiscations	-	5	7	8	8	10

4. Budget Programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the programme

Operations	Projects
Internal Management of the Organisation	Acquisition of Movable/Immovable Assets
	EOCO Office Complex
	EOCO Office Infrastructure Improvement



2.6.1 Budget by Chart of Account

6.1 - Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03303 - Management Of Economic And Organised Crime	19,254,795	19,254,795	19,254,795
03303000- Management Of Economic And Organised Crime	19,254,795	19,254,795	19,254,795
21 - Compensation of employees [GFS]	17,147,702	17,147,702	17,147,702
22 - Use of goods and services	1,665,673	1,665,673	1,665,673
27 - Social benefits [GFS]	62,000	62,000	62,000
28 - Other expense	4,000	4,000	4,000
31 - Non financial assets	375,420	375,420	375,420

BUDGET PROGRAMME SUMMARY

PROGRAMME 4: Legal Education

1. Budget Programme Objectives

- To ensure that the conduct of Lawyers are according to standards prescribed by the General Legal Council
- To ensure that the integrity of the legal profession is maintained
- To create an enabling environment for redress of disputes between lawyers and clients

2. Budget Programme Description

Another important function of the General Legal Council is the maintenance of professional standards and discipline among legal practitioners through the Disciplinary Committee, which investigates all cases of misconduct by lawyers.

Section 18 of Act 32 provides that, any complaint by a person relating to a conduct of a lawyer shall be referred to the Disciplinary Committee and, if it appears to the Disciplinary Committee that an inquiry ought to be held into a complaint, they shall proceed to hold an inquiry.

The Disciplinary Committee has the power of high court to summon witnesses and to call for production of documents and to examine witnesses and parties concerned on oath: and oaths may be administered for that purpose by any member of the Disciplinary Committee.



2.6.1 Budget by Chart of Account

6.1 - Programme, Sub-Programme and Natural Account Summary

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03304 - Legal Education	9,697,335	9,697,335	9,697,335
03304001- Professional And Career Development	9,697,335	9,697,335	9,697,335
21 - Compensation of employees [GFS]	5,892,185	5,892,185	5,892,185
22 - Use of goods and services	2,982,256	2,982,256	2,982,256
28 - Other expense	189,000	189,000	189,000
31 - Non financial assets	633,894	633,894	633,894

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 4: LEGAL EDUCATION

SUB-PROGRAMME 4.1 Professional and Career Development

1. Budget Sub-Programme Objectives

- To increase the capacity of the legal system
- To attract Ghanaian law professionals living outside Ghana and willing to come back and serve their motherland
- To improve the capacity of the Security Agencies to provide internal security for human safety and protection

2. Budget Sub-Programme Description

The Legal Profession Act, 1960 (Act 32) established the General Legal Council (GLC) and mandated it with the responsibility of Organising Legal Education. The Professional Law Course is a qualifying certificate course leading to enrolment and call to the Ghanaian Bar. The GLC is therefore the sole competent body responsible with the running of professional Legal Education. At present, the GLC has delegated the administration and supervision of legal education to the Board of Legal Education with the Ghana School of Law as the vehicle.

Ghana Legal System Programme: This course is for Ghanaians who have obtained the UK/External LLB Degree and want to study the Professional Law Course to qualify as Lawyers to be called to the Ghanaian Bar. It is a three-month programme usually held from July to September every year. The students are taught and examined at the end of the programme in the following areas:

- Ghana Constitutional Law
- Ghana Legal Systems

Post-Call Law Programme: This course is designed for Ghanaians and other applicants from Commonwealth jurisdiction and other applicants who have qualified to practice in a country with a system of law analogous to that of Ghana and who wishes to be enrolled as a lawyer in Ghana. Currently, seven (7) subjects are taught;

- Constitutional Law of Ghana
- Customary Law
- Criminal procedure
- Civil procedure
- Law of evidence
- Family Law and practice

- Interpretation of deeds and statutes

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Training and seminars for administrative staff	Total number of administrative staff trained for the period	-	67	75	80	80	90
Training and seminars for legal staff	Total number of legal staff trained for the period	-	5	5	5	5	5
Trained and called to the Bar of newly qualified lawyers	Total number of lawyers trained and called to the Bar	35	47	50	55	55	60
Receive and investigate complaints filed against practicing lawyers	Total number of complaints filed against practicing received and investigated	-	14	15	15	20	20
Licensing lawyers and law firms	Total number of lawyers licensed throughout the year	-	2,000	2,000	2,000	2,500	3,500

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations
Internal Management of the Organisation
Professional and Career Development
Regulation of Professional Law Conduct of Lawyers
Commonwealth Legislative Drafting Programme

Projects
Acquisition of Movable/Immovable Assets
Construction of a modern Law Village
Construction of a disability friendly walk way



2.9. Budget by Chart of Account

9 - Sub-Programme and Natural Account

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Funding: All Source of Funding

Year: 2018 | **Currency:** GH Cedi

Version 1

	2018	2019	2020
03304001- Professional And Career Development	9,697,335	9,697,335	9,697,335
03304001- Professional And Career Development	9,697,335	9,697,335	9,697,335
21 - Compensation of employees [GFS]	5,892,185	5,892,185	5,892,185
211 - Wages and salaries [GFS]	5,533,088	5,533,088	5,533,088
212 - Social contributions [GFS]	359,097	359,097	359,097
<i>Goods and Services</i>	3,171,256	3,171,256	3,171,256
22 - Use of goods and services	2,982,256	2,982,256	2,982,256
28 - Other expense	189,000	189,000	189,000
31 - Non financial assets	633,894	633,894	633,894
311 - Fixed assets	633,894	633,894	633,894

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 4: LEGAL EDUCATION

SUB-PROGRAMME 4.2: Regulation of Professional Law Conduct

1. Budget Sub-Programme Objectives

- To ensure that the conduct of Lawyers are according to standards prescribed by the General Legal Council
- To create an enabling environment for redress of disputes between lawyers and their clients
- To ensure that the integrity of the legal profession is maintained

2. Budget Sub-Programme Description

Another important function of the **GLC** is the maintenance of professional standards and discipline among legal practitioners through the Disciplinary Committee, which investigates all cases of misconduct by lawyers.

Section 18 of Act 32 provides that, any complaint by a person relating to a conduct of a lawyer shall be referred to the Disciplinary Committee and, if it appears to the Disciplinary Committee that an inquiry ought to be held into a complaint, they shall proceed to hold an inquiry

The Disciplinary Committee has the powers of the High Court to summon witnesses, and to call for production of documents and to examine witnesses and parties concerned on oath; and oaths may be administered for that purpose by any member of the Disciplinary Committee.

The **Legal Education** has staff strength of **sixty-two (62)** employees to implement its programmes.

The sub-programme operations are funded by the Government of Ghana (**GOG**) and internally Generated Fund (**IGF**). The main challenges for the programme are;

- Inadequate official vehicles to run the school
- Inadequate facilities to accommodate students
- Untimely release of funds

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance

Main Outputs	Output Indicator	Past Years		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Investigation into complaints filed against Lawyers	Number of investigation concluded	-	14	15	15	20	20
Licensing of Lawyers	Number of Lawyers licensed	-	2000	2000	2000	2500	2500
Licensing Law firms	Number of licensed Law firms	-	400	400	400	450	450

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operations	Project
Internal Management of the Organisation	Acquisition of Movable/Immovable Assets
Registration and Licensing of lawyers	
Maintenance of roll of lawyers	

BUDGET SUB-PROGRAMME SUMMARY

PROGRAMME 4: LEGAL EDUCATION

SUB-PROGRAMME 4.3 Commonwealth Legislative Drafting Programme

1. Budget Sub-Programme Objective

To address the scarcity of drafters and to provide initial formal training to Legislative Drafters

2. Budget Sub-Programme Description

The Commonwealth Legislative Drafting Programme is run by the General Legal Council on behalf of the government of Ghana and the Commonwealth Secretariat. This programme is run every year from July to September.

The objectives of the Course are;

- To train draftsmen for law offices in Commonwealth African member states.
- To address the issue of scarcity of drafters
- To provide initial formal training to Legislative Drafters by developing their competences in the essentials of Legislative Drafting.

Participants are drawn from Commonwealth countries and held in Accra every year. Plans are far advanced to institutionalize the Legislative Drafting Course as a post –graduate programme of the School.

3. Budget Sub-Programme Results Statement

The table indicates the main outputs, its indicators and projections by which the Ministry measures the performance of this sub-programme. The past data indicates actual performance whilst the projections are the Ministry's estimate of future performance.

Main Outputs	Output Indicator	Past Year		Projections			
		2016	2017	Budget Year 2018	Indicative Year 2019	Indicative Year 2020	Indicative Year 2021
Training in Legislative Drafting	Number of applications received	10	10	10	10	10	10
	Number of Drafters trained every year	10	10	10	10	10	10

4. Budget Sub-programme Operations and Projects

The table lists the main Operations and Projects to be undertaken by the sub-programme

Operation
Internal Management of the Organisation
Training of drafters

Projects
Acquisition of Movable/Immovable Assets



1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice
 Year: 2018 | Currency: Value
 Version 1

	GoG			IGF			Funds / Others			Donors			Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services		Capex
033 - Office of the Attorney General and Ministry of Justice)	77,862,471	7,621,800	8,196,940	93,681,211	1,931,738	9,846,266	4,897,948	16,675,952						110,357,163
03301 - Gen. Admin	4,048,848	1,429,850	4,234,539	9,713,237										9,713,237
0330101 - Gen. Admin and Finance	4,048,848	1,429,850	4,234,539	9,713,237										9,713,237
0330101001 - Gen. Admin and Finance	4,048,848	1,429,850	4,234,539	9,713,237										9,713,237
03302 - Attorney Generals Department	36,497,112	2,445,073	2,390,228	41,332,413										41,332,413
0330201 - Gen. Admin	29,805,919	1,289,092	2,390,228	33,485,238										33,485,238
0330201001 - Gen. Admin	29,805,919	1,289,092	2,390,228	33,485,238										33,485,238
0330202 - Regional Operations	6,691,193	1,155,982		7,847,175										7,847,175
0330202002 - Volta Region	540,743	130,774		671,517										671,517
0330202003 - Eastern Region	1,028,845	130,774		1,159,619										1,159,619
0330202004 - Central Region	349,791	138,774		488,565										488,565
0330202005 - Western Region	498,322	130,774		629,096										629,096
0330202006 - Ashanti Region	2,016,986	193,793		2,210,779										2,210,779
0330202007 - Brong Ahafo Region	739,666	130,774		870,440										870,440
0330202008 - Northern Region	429,311	102,774		532,085										532,085
0330202009 - Upper East Region	538,263	98,774		637,037										637,037
0330202010 - Upper West Region	549,266	98,774		648,040										648,040
03303 - Registrar Generals Dept	4,788,542	82,315	68,035	4,938,892		5,740,597	3,827,064	9,567,661						14,506,553
0330301 - Gen. Admin	4,788,542	82,315	68,035	4,938,892		5,740,597	3,827,064	9,567,661						14,506,553
0330301001 - Gen. Admin	4,788,542	82,315	68,035	4,938,892		5,740,597	3,827,064	9,567,661						14,506,553
03304 - Copyright Office	1,008,821	203,502	170,496	1,382,819		778,439	518,959	1,297,397						2,680,217
0330401 - Gen. Admin	1,008,821	203,502	170,496	1,382,819		778,439	518,959	1,297,397						2,680,217
0330401001 - Gen. Admin	1,008,821	203,502	170,496	1,382,819		778,439	518,959	1,297,397						2,680,217
03350 - Economic and Organised Crime Office	17,147,702	1,731,673	375,420	19,254,795										19,254,795
0335001 - Greater Accra Regional Office		48,000		48,000										48,000
0335001001 - Greater Accra Regional Office		48,000		48,000										48,000



1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice)

Year: 2018 | Currency: Value

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	GoG			IGF			Funds / Others			Donors			Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services		Capex
0335002 - Volta Regional Office		48,000		48,000										48,000
0335002001 - Volta Regional Office		48,000		48,000										48,000
0335003 - Eastern Regional Office		48,000		48,000										48,000
0335003001 - Eastern Regional Office		48,000		48,000										48,000
0335004 - Central Regional Office		48,000		48,000										48,000
0335004001 - Central Regional Office		48,000		48,000										48,000
0335005 - Western Regional Office		48,000		48,000										48,000
0335005001 - Western Regional Office		48,000		48,000										48,000
0335006 - Ashanti Regional Office		48,000		48,000										48,000
0335006001 - Ashanti Regional Office		48,000		48,000										48,000
0335007 - Brong Ahafo Regional Office		48,000		48,000										48,000
0335007001 - Brong Ahafo Regional Office		48,000		48,000										48,000
0335008 - Northern Regional Office		48,000		48,000										48,000
0335008001 - Northern Regional Office		48,000		48,000										48,000
0335009 - Upper East Regional Office		48,000		48,000										48,000
0335009001 - Upper East Regional Office		48,000		48,000										48,000
0335010 - Upper West Regional Office		48,000		48,000										48,000
0335010001 - Upper West Regional Office		48,000		48,000										48,000
0335011 - Gen. Admin	17,147,702	1,251,673	375,420	18,774,795										18,774,795
0335011001 - Gen. Admin	17,147,702	1,251,673	375,420	18,774,795										18,774,795
03352 - Law Reform Commission	1,803,629	478,649	272,958	2,555,236										2,555,236
0335201 - Gen. Admin	1,803,629	478,649	272,958	2,555,236										2,555,236
0335201001 - Gen. Admin	1,803,629	478,649	272,958	2,555,236										2,555,236
03353 - Council for Law Reporting	2,661,680	229,416	239,351	3,130,446										3,422,090
0335301 - General Admin	2,661,680	229,416	239,351	3,130,446										3,422,090
0335301001 - General Admin	2,661,680	229,416	239,351	3,130,446										3,422,090



1.6. Appropriation Bill

Summary of Expenditure by Cost Center, Economic Item and Funding

Entity: 033 - Office of the Attorney General and Ministry of Justice)

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	GoG			IGF			Funds / Others			Donors			Grand Total	
	Compensation of employees	Goods and Services	Capex	Total	Compensation of employees	Goods and Services	Capex	Total	Statutory	ABFA	Others	Goods and Services		Capex
03354 - Legal Aid Scheme	5,945,691	885,653	363,944	7,195,288										7,195,288
0335411 - Gen. Admin	5,945,691	885,653	363,944	7,195,288										7,195,288
0335411001 - Gen. Admin	5,945,691	885,653	363,944	7,195,288										7,195,288
03355 - General Legal Council	3,960,448	135,668	81,969	4,178,085	1,931,738	3,035,588	551,925	5,519,250						9,697,335
0335501 - Gen. Admin	3,960,448	135,668	81,969	4,178,085	1,931,738	3,035,588	551,925	5,519,250						9,697,335
0335501001 - Gen. Admin	3,960,448	135,668	81,969	4,178,085	1,931,738	3,035,588	551,925	5,519,250						9,697,335