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2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - Headquarters
Organisation: 0020101001 - Administration Unit
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

0020101001 - Administration Unit	10,730,782
11001 - Central GoG & CF	7,504,782
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	2,898,979
00201 - Management and Administration	2,898,979
00201000 - Management and Administration	2,898,979
<i>Unspecified Project</i>	2,898,979
002005 - Management of Public Records	6,360
22108 - Consultancy Expenses	6,360
2210805 - Consultants Materials and Consumables	6,360
085101 - Internal management of the organisation	1,475,219
22101 - Materials and Office Consumables	163,619
2210101 - Printed Material and Stationery	63,400
2210106 - Oils and Lubricants	83,000
2210111 - Other Office Materials and Consumables	17,219
22102 - Utilities	254,600
2210201 - Electricity charges	200,800
2210202 - Water	18,400
2210203 - Telecommunications	5,000
2210204 - Postal Charges	12,400
2210205 - Sanitation Charges	18,000
22103 - General Cleaning	18,500
2210301 - Cleaning Materials	18,500
22104 - Rentals/Lease	58,000
2210401 - Office Accommodations	58,000
22105 - Travel and Transport	152,900
2210502 - Maintenance and Repairs - Official Vehicles	20,500



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - Headquarters
Organisation: 0020101001 - Administration Unit
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

2210503 - Fuel and Lubricants - Official Vehicles	14,400
2210514 - Foreign Travel- Per Diem	42,500
2210515 - Foreign Travel Cost and Expenses	75,500
22106 - Repairs and Maintenance	51,200
2210603 - Repairs of Office Buildings	21,600
2210622 - Maintenance of Computer Software	15,000
2210623 - Maintenance of Office Equipment	14,600
22107 - Training, Seminar and Conference Cost	121,000
2210701 - Training Materials	14,400
2210702 - Seminars/Conferences/Workshops/Meetings Expenses -Foreign	21,000
2210708 - Refreshments	35,600
2210709 - Seminars/Conferences/Workshops - Domestic	40,000
2210710 - Staff Development	10,000
22109 - Special Services	55,400
2210908 - Property Valuation Expenses	55,400
2821 - Current (Miscellaneous other expense) - General Expenses	600,000
2821008 - Awards and Rewards	600,000
<i>085102 - Local & international affiliations</i>	<i>300,000</i>
2821 - Current (Miscellaneous other expense) - General Expenses	300,000
2821010 - Contributions	300,000
<i>085501 - Internal Audit Operations</i>	<i>102,500</i>
22107 - Training, Seminar and Conference Cost	102,500
2210701 - Training Materials	6,500
2210709 - Seminars/Conferences/Workshops - Domestic	96,000
<i>085903 - Preparation of Financial Reports</i>	<i>14,900</i>
22107 - Training, Seminar and Conference Cost	14,900



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - Headquarters

Organisation: 0020101001 - Administration Unit

Government Function: 70131 - General Personnel Services

Location: 0304302 - Ablekuma South

2210701 - Training Materials	2,400
2210709 - Seminars/Conferences/Workshops - Domestic	12,500
<i>086301 - Maintenance, Rehabilitation, Refurbishment and Upgrade of existing Assets</i>	<i>1,000,000</i>
31112 - Nonresidential buildings	320,000
3111204 - Office Buildings	320,000
31121 - Transport equipment	330,000
3112101 - Motor Vehicle	330,000
31122 - Other machinery and equipment	230,000
3112208 - Computers and Accessories	150,000
3112211 - Office Equipment	80,000
31131 - Infrastructure Assets	120,000
3113108 - Furniture and Fittings	120,000
Unspecified Policy	4,605,803
00201 - Management and Administration	4,605,803
00201000 - Management and Administration	4,605,803
<i>Unspecified Project</i>	<i>4,605,803</i>
<i>Unspecified Operations</i>	<i>4,605,803</i>
2111001 - Established Post	4,314,565
21112 - Other Allowances	291,238
2111203 - Car Maintenance Allowance	5,400
2111206 - Committee of Council Allowance	120,000
2111213 - Watchman Allowance	13,752
2111227 - Clothing Allowance	14,076
2111233 - Entertainment Allowance	14,076
2111234 - Fuel Allowance	44,129
2111236 - Housing Subsidy/Allowance	39,989



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - Headquarters
Organisation: 0020101001 - Administration Unit
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

2111245 - Domestic Servants Allowance	23,616
2111247 - Utility Allowance	16,200
13521 - World Bank Trust Fund	3,226,000
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	3,226,000
00201 - Management and Administration	3,226,000
00201000 - Management and Administration	3,226,000
<i>Unspecified Project</i>	3,226,000
<i>085101 - Internal management of the organisation</i>	2,694,995
31122 - Other machinery and equipment	2,125,000
3112204 - Networking and ICT Equipments	805,000
3112208 - Computers and Accessories	120,000
3112211 - Office Equipment	1,200,000
31131 - Infrastructure Assets	84,995
3113108 - Furniture and Fittings	84,995
31132 - Intangible Fixed Assets	485,000
3113210 - Software	485,000
<i>085702 - Evaluation and Impact Assessment Activities</i>	531,005
22107 - Training, Seminar and Conference Cost	68,005
2210709 - Seminars/Conferences/Workshops - Domestic	68,005
22108 - Consultancy Expenses	65,000
2210801 - Local Consultants Fees	65,000
22109 - Special Services	204,000
2210902 - Official Celebrations	204,000
31122 - Other machinery and equipment	194,000
3112211 - Office Equipment	194,000



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - Headquarters
Organisation: 0020102001 - PPME Unit
Government Function: 70131 - General Personnel Services
Location: 0304304 - Osu Klotey

0020102001 - PPME Unit	1,028,733
11001 - Central GoG & CF	871,622
440102 - 17.14 Enhance policy coherence for sustainable development	149,385
00203 - Human Resource Management	149,385
00203003 - Performance Management	149,385
<i>Unspecified Project</i>	149,385
<i>085205 - Personnel and Staff Management</i>	6,000
22107 - Training, Seminar and Conference Cost	6,000
2210709 - Seminars/Conferences/Workshops - Dome	6,000
<i>085301 - Budget Preparation</i>	25,500
22107 - Training, Seminar and Conference Cost	25,500
2210701 - Training Materials	2,500
2210709 - Seminars/Conferences/Workshops - Dome	23,000
<i>085302 - Budget Performance Reporting</i>	5,200
22107 - Training, Seminar and Conference Cost	5,200
2210709 - Seminars/Conferences/Workshops - Dome	5,200
<i>085601 - Planning and Policy Formulation</i>	11,885
22107 - Training, Seminar and Conference Cost	11,885
2210701 - Training Materials	2,300
2210709 - Seminars/Conferences/Workshops - Dome	9,585
<i>085602 - Publication and dissemination of Policies and Programmes</i>	40,400
22101 - Materials and Office Consumables	22,400
2210101 - Printed Material and Stationery	22,400
22107 - Training, Seminar and Conference Cost	18,000



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - Headquarters
Organisation: 0020102001 - PPME Unit
Government Function: 70131 - General Personnel Services
Location: 0304304 - Osu Klotey

2210709 - Seminars/Conferences/Workshops - Dome	18,000
<i>085702 - Evaluation and Impact Assessment Activities</i>	<i>60,400</i>
22101 - Materials and Office Consumables	15,000
2210101 - Printed Material and Stationery	15,000
22107 - Training, Seminar and Conference Cost	5,000
2210709 - Seminars/Conferences/Workshops - Dome	5,000
22108 - Consultancy Expenses	40,400
2210801 - Local Consultants Fees	27,400
2210805 - Consultants Materials and Consumables	13,000
Unspecified Policy	722,237
00203 - Human Resource Management	722,237
00203003 - Performance Management	722,237
<i>Unspecified Project</i>	<i>722,237</i>
<i>Unspecified Operations</i>	<i>722,237</i>
2111001 - Established Post	599,078
21112 - Other Allowances	123,158
2111203 - Car Maintenance Allowance	12,600
2111213 - Watchman Allowance	9,168
2111227 - Clothing Allowance	9,384
2111233 - Entertainment Allowance	9,384
2111234 - Fuel Allowance	29,419
2111236 - Housing Subsidy/Allowance	26,659
2111245 - Domestic Servants Allowance	15,744
2111247 - Utility Allowance	10,800



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - Headquarters
Organisation: 0020102001 - PPME Unit
Government Function: 70131 - General Personnel Services
Location: 0304304 - Osu Klotey

13521 - World Bank Trust Fund	157,111
440102 - 17.14 Enhance policy coherence for sustainable development	157,111
00203 - Human Resource Management	157,111
00203003 - Performance Management	157,111
<i>Unspecified Project</i>	157,111
085702 - Evaluation and Impact Assessment Activities	157,111
22107 - Training, Seminar and Conference Cost	92,200
2210701 - Training Materials	8,800
2210709 - Seminars/Conferences/Workshops - Dome	83,400
22108 - Consultancy Expenses	64,911
2210801 - Local Consultants Fees	64,911



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - Headquarters
Organisation: 0020103001 - Career Management Unit
Government Function: 70131 - General Personnel Services
Location: 0304304 - Osu Klotey

0020103001 - Career Management Unit	3,968,952
11001 - Central GoG & CF	3,914,952
440102 - 17.14 Enhance policy coherence for sustainable development	3,185,415
00203 - Human Resource Management	3,185,415
00203001 - Recruitment and Promotions	3,185,415
<i>Unspecified Project</i>	3,185,415
<i>085204 - Recruitment, Placement and Promotions</i>	3,185,415
22101 - Materials and Office Consumables	35,415
2210101 - Printed Material and Stationery	35,415
22107 - Training, Seminar and Conference Cost	3,150,000
2210708 - Refreshments	50,000
2210710 - Staff Development	3,100,000
Unspecified Policy	729,538
00203 - Human Resource Management	729,538
00203001 - Recruitment and Promotions	729,538
<i>Unspecified Project</i>	729,538
<i>Unspecified Operations</i>	729,538
2111001 - Established Post	652,380
21112 - Other Allowances	77,158
2111202 - Bicycle Maintenance Allowance	240
2111203 - Car Maintenance Allowance	3,600
2111213 - Watchman Allowance	4,584
2111222 - Watchman Extra Days Allowance	30,038
2111227 - Clothing Allowance	4,692



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - Headquarters
Organisation: 0020103001 - Career Management Unit
Government Function: 70131 - General Personnel Services
Location: 0304304 - Osu Klotey

2111233 - Entertainment Allowance	4,692
2111234 - Fuel Allowance	14,710
2111236 - Housing Subsidy/Allowance	1,330
2111245 - Domestic Servants Allowance	7,872
2111247 - Utility Allowance	5,400
13521 - World Bank Trust Fund	54,000
440102 - 17.14 Enhance policy coherence for sustainable development	54,000
00203 - Human Resource Management	54,000
00203001 - Recruitment and Promotions	54,000
<i>Unspecified Project</i>	54,000
<i>085101 - Internal management of the organisation</i>	54,000
22107 - Training, Seminar and Conference Cost	54,000
2210709 - Seminars/Conferences/Workshops - Dome	54,000



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - Headquarters

Organisation: 0020104001 - Procurement and Supply Chain Management Unit

Government Function: 70131 - General Personnel Services

Location: 0304302 - Ablekuma South

0020104001 - Procurement and Supply Chain Management Unit	940,877
11001 - Central GoG & CF	940,877
440102 - 17.14 Enhance policy coherence for sustainable development	220,000
00202 - Institutional Development	220,000
00202004 - Procurement Management	220,000
<i>Unspecified Project</i>	220,000
085402 - Tendering Activities	220,000
22101 - Materials and Office Consumables	15,000
2210101 - Printed Material and Stationery	15,000
22102 - Utilities	24,000
2210201 - Electricity charges	22,000
2210203 - Telecommunications	2,000
22107 - Training, Seminar and Conference Cost	181,000
2210701 - Training Materials	20,600
2210704 - Hire of Venue	30,200
2210708 - Refreshments	24,800
2210709 - Seminars/Conferences/Workshops - Dome	89,400
2210710 - Staff Development	16,000
Unspecified Policy	720,877
00202 - Institutional Development	720,877
00202004 - Procurement Management	720,877
<i>Unspecified Project</i>	720,877
<i>Unspecified Operations</i>	720,877
2111001 - Established Post	720,877



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - Headquarters

Organisation: 0020105001 - Recruitment, Training Development Unit

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

0020105001 - Recruitment, Training Development Unit	6,670,965
11001 - Central GoG & CF	3,589,880
440102 - 17.14 Enhance policy coherence for sustainable development	90,400
00203 - Human Resource Management	90,400
00203002 - Training and Development	90,400
<i>Unspecified Project</i>	90,400
<i>085206 - Manpower Skills Development</i>	90,400
22107 - Training, Seminar and Conference Cost	90,400
2210704 - Hire of Venue	14,400
2210708 - Refreshments	22,500
2210710 - Staff Development	53,500
Unspecified Policy	3,499,480
00203 - Human Resource Management	3,499,480
00203002 - Training and Development	3,499,480
<i>Unspecified Project</i>	3,499,480
<i>Unspecified Operations</i>	3,499,480
2111001 - Established Post	3,278,363
21112 - Other Allowances	221,117
2111222 - Watchman Extra Days Allowance	18,336
2111227 - Clothing Allowance	18,768
2111233 - Entertainment Allowance	18,768
2111234 - Fuel Allowance	58,838
2111236 - Housing Subsidy/Allowance	53,318
2111245 - Domestic Servants Allowance	31,488



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - Headquarters

Organisation: 0020105001 - Recruitment, Training Development Unit

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

2111247 - Utility Allowance	21,600
12200 - Non Tax Revenue (NTR) Sources Retained - IGF	2,777,085
440102 - 17.14 Enhance policy coherence for sustainable development	2,777,085
00203 - Human Resource Management	2,777,085
00203002 - Training and Development	2,777,085
<i>Unspecified Project</i>	2,777,085
<i>085206 - Manpower Skills Development</i>	2,726,685
22101 - Materials and Office Consumables	222,200
2210101 - Printed Material and Stationery	114,000
2210102 - Office Facilities, Supplies and Accessories	88,200
2210103 - Refreshment Items	20,000
22102 - Utilities	460,885
2210201 - Electricity charges	303,000
2210202 - Water	82,400
2210203 - Telecommunications	43,000
2210204 - Postal Charges	8,400
2210205 - Sanitation Charges	3,000
2210206 - Armed Guard and Security	14,400
2210207 - Fire Fighting Accessories	6,685
22103 - General Cleaning	85,200
2210301 - Cleaning Materials	85,200
22105 - Travel and Transport	494,400
2210502 - Maintenance and Repairs - Official Vehicles	162,000
2210505 - Running Cost - Official Vehicles	234,000



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - Headquarters

Organisation: 0020105001 - Recruitment, Training Development Unit

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

2210514 - Foreign Travel- Per Diem	54,000
2210515 - Foreign Travel Cost and Expenses	44,400
22106 - Repairs and Maintenance	217,800
2210602 - Repairs of Residential Buildings	162,000
2210604 - Maintenance of Furniture and Fixtures	4,800
2210605 - Maintenance of Machinery and Plant	27,000
2210606 - Maintenance of General Equipment	24,000
22107 - Training, Seminar and Conference Cost	547,200
2210701 - Training Materials	164,400
2210710 - Staff Development	350,400
2210711 - Public Education and Sensitization	32,400
22111 - Other Charges and Fees	7,800
2211101 - Bank Charges	7,800
31112 - Nonresidential buildings	170,400
3111204 - Office Buildings	170,400
31121 - Transport equipment	360,000
3112101 - Motor Vehicle	360,000
31122 - Other machinery and equipment	160,800
3112211 - Office Equipment	160,800
<i>085301 - Budget Preparation</i>	21,600
22107 - Training, Seminar and Conference Cost	21,600
2210709 - Seminars/Conferences/Workshops - Dome	21,600
<i>085903 - Preparation of Financial Reports</i>	28,800
22107 - Training, Seminar and Conference Cost	28,800



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - Headquarters

Organisation: 0020105001 - Recruitment, Training Development Unit

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

2210709 - Seminars/Conferences/Workshops - Dome	28,800
13521 - World Bank Trust Fund	304,000
440102 - 17.14 Enhance policy coherence for sustainable development	304,000
00203 - Human Resource Management	304,000
00203002 - Training and Development	304,000
<i>Unspecified Project</i>	304,000
085101 - Internal management of the organisation	181,000
22107 - Training, Seminar and Conference Cost	61,000
2210701 - Training Materials	18,900
2210709 - Seminars/Conferences/Workshops - Dome	42,100
22108 - Consultancy Expenses	120,000
2210801 - Local Consultants Fees	120,000
085206 - Manpower Skills Development	123,000
22108 - Consultancy Expenses	123,000
2210801 - Local Consultants Fees	123,000



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - Headquarters

Organisation: 0020106001 - Research, Statistics and Information Management Unit

Government Function: 70131 - General Personnel Services

Location: 0304302 - Ablekuma South

0020106001 - Research, Statistics and Information Management Unit	3,602,010
11001 - Central GoG & CF	656,305
440102 - 17.14 Enhance policy coherence for sustainable development	99,400
00203 - Human Resource Management	99,400
00203004 - Information Management	99,400
<i>Unspecified Project</i>	99,400
<i>085202 - Human Resource Database</i>	99,400
22107 - Training, Seminar and Conference Cost	99,400
2210701 - Training Materials	10,200
2210704 - Hire of Venue	11,400
2210709 - Seminars/Conferences/Workshops - Dome	35,400
2210710 - Staff Development	42,400
Unspecified Policy	556,905
00203 - Human Resource Management	556,905
00203004 - Information Management	556,905
<i>Unspecified Project</i>	556,905
<i>Unspecified Operations</i>	556,905
2111001 - Established Post	501,626
21112 - Other Allowances	55,279
2111222 - Watchman Extra Days Allowance	4,584
2111227 - Clothing Allowance	4,692
2111233 - Entertainment Allowance	4,692
2111234 - Fuel Allowance	14,710
2111236 - Housing Subsidy/Allowance	13,330



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - Headquarters

Organisation: 0020106001 - Research, Statistics and Information Management Unit

Government Function: 70131 - General Personnel Services

Location: 0304302 - Ablekuma South

2111245 - Domestic Servants Allowance	7,872
2111247 - Utility Allowance	5,400
13521 - World Bank Trust Fund	2,945,705
440102 - 17.14 Enhance policy coherence for sustainable development	2,945,705
00203 - Human Resource Management	2,945,705
00203004 - Information Management	2,945,705
<i>Unspecified Project</i>	2,945,705
<i>086101 - Software Acquisition and Development</i>	2,945,705
22108 - Consultancy Expenses	116,000
2210801 - Local Consultants Fees	116,000
31122 - Other machinery and equipment	1,129,616
3112204 - Networking and ICT Equipments	1,029,616
3112208 - Computers and Accessories	100,000
31132 - Intangible Fixed Assets	1,700,089
3113210 - Software	1,440,000
3113211 - Computer Software	260,089



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00202 - Management Services Division
Organisation: 0020201001 - Administration Unit
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

0020201001 - Administration Unit	2,854,354
11001 - Central GoG & CF	2,747,354
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	280,000
00202 - Institutional Development	280,000
00202002 - Institutional Strengthening	280,000
<i>Unspecified Project</i>	280,000
002001 - Executive Support Services	127,160
22107 - Training, Seminar and Conference Cost	127,160
2210701 - Training Materials	18,800
2210709 - Seminars/Conferences/Workshops - Dome	81,160
2210710 - Staff Development	27,200
085101 - Internal management of the organisation	152,840
22101 - Materials and Office Consumables	28,600
2210101 - Printed Material and Stationery	28,600
22102 - Utilities	80,040
2210201 - Electricity charges	55,000
2210202 - Water	10,040
2210203 - Telecommunications	15,000
22105 - Travel and Transport	22,200
2210503 - Fuel and Lubricants - Official Vehicles	22,200
22106 - Repairs and Maintenance	22,000
2210623 - Maintenance of Office Equipment	22,000
Unspecified Policy	2,467,354
00201 - Management and Administration	765,146
00201000 - Management and Administration	765,146



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00202 - Management Services Division
Organisation: 0020201001 - Administration Unit
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

<i>Unspecified Project</i>	765,146
<i>Unspecified Operations</i>	765,146
2111001 - Established Post	765,146
00202 - Institutional Development	1,702,208
00202002 - Institutional Strengthening	1,702,208
<i>Unspecified Project</i>	1,702,208
<i>Unspecified Operations</i>	1,702,208
2111001 - Established Post	1,638,289
21112 - Other Allowances	63,919
2111213 - Watchman Allowance	4,584
2111222 - Watchman Extra Days Allowance	8,640
2111227 - Clothing Allowance	4,692
2111233 - Entertainment Allowance	4,692
2111234 - Fuel Allowance	14,710
2111236 - Housing Subsidy/Allowance	13,330
2111245 - Domestic Servants Allowance	7,872
2111247 - Utility Allowance	5,400
13521 - World Bank Trust Fund	107,000
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	107,000
00202 - Institutional Development	107,000
00202002 - Institutional Strengthening	107,000
<i>Unspecified Project</i>	107,000
<i>085101 - Internal management of the organisation</i>	107,000
22107 - Training, Seminar and Conference Cost	107,000



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00202 - Management Services Division
Organisation: 0020201001 - Administration Unit
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

2210701 - Training Materials	15,000
2210709 - Seminars/Conferences/Workshops - Dome	92,000



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00203 - Public Records and Archives Administration Department
Organisation: 0020301001 - Administration Unit
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

0020301001 - Administration Unit	4,912,160
11001 - Central GoG & CF	4,895,600
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	315,520
00202 - Institutional Development	315,520
00202003 - Records Management	315,520
<i>Unspecified Project</i>	315,520
<i>002005 - Management of Public Records</i>	107,940
22105 - Travel and Transport	31,000
2210503 - Fuel and Lubricants - Official Vehicles	31,000
22107 - Training, Seminar and Conference Cost	76,940
2210701 - Training Materials	5,000
2210709 - Seminars/Conferences/Workshops - Dome	71,940
<i>085101 - Internal management of the organisation</i>	207,580
22101 - Materials and Office Consumables	44,200
2210101 - Printed Material and Stationery	28,200
2210103 - Refreshment Items	16,000
22102 - Utilities	54,400
2210201 - Electricity charges	31,000
2210202 - Water	3,920
2210203 - Telecommunications	14,400
2210204 - Postal Charges	1,200
2210207 - Fire Fighting Accessories	3,880
22103 - General Cleaning	6,200
2210301 - Cleaning Materials	6,200



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00203 - Public Records and Archives Administration Department
Organisation: 0020301001 - Administration Unit
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

22105 - Travel and Transport	70,300
2210502 - Maintenance and Repairs - Official Vehicles	43,500
2210505 - Running Cost - Official Vehicles	26,800
22106 - Repairs and Maintenance	31,280
2210603 - Repairs of Office Buildings	16,480
2210623 - Maintenance of Office Equipment	14,800
22107 - Training, Seminar and Conference Cost	1,200
2210706 - Library and Subscription	1,200
440102 - 17.14 Enhance policy coherence for sustainable development	104,480
00202 - Institutional Development	104,480
00202003 - Records Management	104,480
<i>Unspecified Project</i>	104,480
<i>086404 - Information Management</i>	104,480
22105 - Travel and Transport	16,960
2210514 - Foreign Travel- Per Diem	16,960
22107 - Training, Seminar and Conference Cost	77,440
2210701 - Training Materials	17,400
2210709 - Seminars/Conferences/Workshops - Dome	25,000
2210710 - Staff Development	35,040
22112 - Emergency Services	10,080
2211201 - Field Operations	10,080
Unspecified Policy	4,475,600
00202 - Institutional Development	4,475,600
00202003 - Records Management	4,475,600



2020 BUDGET VOLUME

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<i>Unspecified Project</i>	4,475,600
<i>Unspecified Operations</i>	4,475,600
2111001 - Established Post	4,406,353
21112 - Other Allowances	69,247
2111203 - Car Maintenance Allowance	4,800
2111213 - Watchman Allowance	4,584
2111222 - Watchman Extra Days Allowance	9,168
2111227 - Clothing Allowance	4,692
2111233 - Entertainment Allowance	4,692
2111234 - Fuel Allowance	14,710
2111236 - Housing Subsidy/Allowance	13,330
2111245 - Domestic Servants Allowance	7,872
2111247 - Utility Allowance	5,400
12200 - Non Tax Revenue (NTR) Sources Retained - IGF	16,560
440102 - 17.14 Enhance policy coherence for sustainable development	16,560
00202 - Institutional Development	16,560
00202003 - Records Management	16,560
<i>Unspecified Project</i>	16,560
<i>086404 - Information Management</i>	16,560
22101 - Materials and Office Consumables	5,520
2210101 - Printed Material and Stationery	5,520
22102 - Utilities	7,560
2210201 - Electricity charges	7,560
22106 - Repairs and Maintenance	3,480



2020 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

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2210606 - Maintenance of General Equipment
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3,480
