



## MINISTRY OF FINANCE

### **REQUEST FOR EXPRESSIONS OF INTEREST**

#### **(CONSULTING SERVICES – FIRM SELECTION)**

Name of Project:	<b>GHANA YOUTH EMPLOYMENT AND ENTREPRENEURSHIP IN PRODUCTIVE SECTORS (YESp) PROGRAM FOR RESULTS (PforR)</b>
Project Number:	<b>P179221</b>
Assignment Title:	<b>CONSULTING SERVICES FOR THE DEVELOPMENT OF AUTO SKILLS TRAINING MODULES AND STANDARD OPERATING PROCEDURES FOR THE ADVANCED MANUFACTURING TECHNOLOGY TRAINING AND INNOVATION CENTRE OF THE GHANA AUTOMOTIVE DEVELOPMENT CENTRE</b>
Reference No.:	<b>GH-MOF-YES-379998-CS-QCBS</b>

### **Background**

Government has received financing from the World Bank towards the proposed Ghana Youth Employment and Entrepreneurship in Support in Productive Sectors Program for Results (YESp) and intends to apply part of the proceeds for consulting services by inviting suitably qualified firms for the Development of Auto Skills Training Modules and Standard Operating Procedures for the Advanced Manufacturing Technology Training and Innovation Centre of the Ghana Automotive Development Centre. The program development objectives (PDO) is to increase investment commitments in selected sectors, improve sector-specific skills among youth, and provide gainful self-employment opportunities for youth.

Youth unemployment in Ghana is a socio-economic imperative now more than ever. Unemployment among Ghanaian youth has been on the rise following the covid-19 pandemic, thus, posing a threat to our national security and economic stability. To tackle this intractable problem, Government through the Proposed YESp aims at creating jobs in the economy over the next five (5) years.

The PforR will support the development of three priority sectors under the Ministry of Trade and Industry's (MOTI's) Strategic Anchor Industries program as well as the District Entrepreneurship Programme (DEP) under YOUStart. The program will run for five years and will cover interventions nationwide. It will focus on three results areas: (1) investment attraction; (2) sector-specific skills training; and (3) youth-led enterprise promotion. The PforR beneficiaries include investors (both foreign and domestic) and their employees (of which 60 percent are estimated to be under 30 years of age), young graduates enrolled in industry-led training programs (of which at least 30 percent will be women), young entrepreneurs between 18-40 years old (of which at least 50 percent will be women and 5 percent will include persons with disabilities) and their employees. The PforR will indirectly benefit the households that employees and entrepreneurs support through their additional wage incomes or business margins.

## **Objective of the Assignment**

The objective of this assignment is to engage the services of a Consulting Firm with international experience in the Automotive Industry Skills Development, particularly in respect of auto engineering and related skills development aspects of assembly, repair and maintenance to lead the development of a Training and Standard Operating Procedures Modules for Advanced Manufacturing Technology Training and Innovation Centres of the Ghana Automotive Development Centre.

## **The Scope of Services shall include:**

Specifically, the consultant will undertake the following activities;

1. Conduct a comprehensive skills gap analysis of Ghana's automotive industry and related industries, emerging technologies and training (Formal and Informal).
2. Engage with stakeholders in Ghana's existing and newly emerging auto sector especially assemblers, dealerships, specialist training and repair/service workshops to map out needs.
3. Develop or adapt a relevant Auto Training and Skills Development Manuals (including Courseware, Equipment Specification, Operational Support Services and Course Enrolment Criteria and Procedures for the Advanced Manufacturing Technology Training and Innovation Centre) in consultation with relevant stakeholders.
4. Prepare Standard Operating Procedures (SOPs) Manuals to provide standards and guidelines for management and operations of the Centre.
5. Developing a Business Operating Model for the operationalisation of the Advanced Manufacturing Technology Training and Innovation Centre.
6. Prepare essential equipment/tooling packages with specifications and costing for the Centre with a view to combining training with service provision.
7. Propose sustainable Financing Models and recommend the best applicable model.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <https://www.mofep.gov.gh> or the address below

The Ministry of Finance now invites eligible Consulting Firms ("Consultants") to indicate their interest in providing the Services. Interested firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

## **The Selection Criteria are:**

The assignment will be delivered by a firm with the following qualifications:

- i. A proven record of having undertaken at least two (2) of similar assignments within the last decade.
- ii. Demonstrated expertise in training and skills development manuals, including courseware, equipment specifications, operational support services, and the establishment of course enrollment criteria and procedures.
- iii. An interdisciplinary team with expertise in various relevant fields, such as the automotive industry, engineering, curriculum development, etc.
- iv. Experience in similar projects in skills gap analysis, skills manual development, capacity building, and training within the automotive or manufacturing sectors in the last five years.
- v. A quality assurance process that ensures the delivery of high-quality outputs.

**Key Experts will not be evaluated at the shortlisting stage.**

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 5<sup>th</sup> edition September 2023, setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with **Quality And Cost-Based Selection (QCBS)** Method as set out in the Procurement Regulations. Expressions of interest must bear the title **Consulting Service for the Development of Auto Skills Training Modules and Standard Operating Procedures for the Advanced Manufacturing Technology Training and Innovation Centre of the Ghana Automotive Development Centre** must be delivered in a written form to the address below (in person or by mail, or by e-mail) by **5:00pm GMT on July 4, 2024**.

Further information can be obtained at the address below during office hours from **9:00 am to 4:00 pm, local time** or through [Yesp@mofep.gov.gh](mailto:Yesp@mofep.gov.gh)

Address – For Submission of Expressions of Interest:

**Ministry of Finance,  
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Finance Drive,  
P.O. Box MB 40  
Accra-Ghana  
New Block, Room 112  
Attention: Procurement Specialist,  
Ghana Youth Employment and Entrepreneurship in Productive Sectors (YESp)  
Program for Results (PforR)  
Telephone Number +233(0) 24 095 6958  
Ghana Post Digital Address: GA-144-2024  
Online submission: [Yesp@mofep.gov.gh](mailto:Yesp@mofep.gov.gh)**

For further enquiries you may also contact the Procurement Specialist per undermentioned Email Address:

[KDwilliams@mofep.gov.gh](mailto:KDwilliams@mofep.gov.gh)