



**REPUBLIC OF GHANA
MINISTRY OF FINANCE
GHANA ECONOMIC TRANSFORMATION PROJECT (GETP)
IDA CREDIT NUMBER 6465-GH
SPECIFIC PROCUREMENT NOTICE
REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
(CONSULTING SERVICES –FIRM SELECTION)**

Reference No.: GH-MOFEP-312198-CS-CQS

Assignment Title: Recruitment of Consultant to Prepare Environmental and Social Management Systems for VCTF, GEA, NEIP.

The Ministry of Finance has received financing from the World Bank towards the cost of the Ghana Economic Transformation Project and intends to apply part of the proceeds for consulting services.

The Project will be implemented through four Components, namely:

1. Enabling Investments;
2. Crowding-in investments;
3. Accelerating Entrepreneurship and Micro Small and Medium Enterprise (MSME) Growth; and
4. Project Management and Evaluation.

The overall objective of the assignment is seeking an experienced Communications Firm (i.e., a Consultant) To develop effective Environmental and Social Management Systems with associated tools and build the capacity of VCTF, GEA and NEIP for assessing, managing, and monitoring risks and impacts of subprojects they finance, as well as responsibly managing their overall support and portfolio risk.

The consulting services ("the Services") includes to The Consultant's scope of work includes but not be limited to the following:

- a) Review the operational procedures of VCTF, GEA and NEIP and identify gaps and incorporate the necessary environmental and social risks management provisions.
- b) Assist VCTF, GEA and NEIP management to formulate an effective overarching Environmental and Social Policy Statement which among other themes provides clear commitments to environmental and social risk management, climate change, labour risk management, occupational health and safety, emergency risk preparedness and response, gender mainstreaming, inclusion and non-discrimination, prevention of sexual harassment / sexual exploitation and abuse, and youth development as part of the overall ESMS design.
- c) Develop effective ESMS risk assessment appraisal and monitoring procedures and integrate them with the existing risk framework of VCTF portfolios and operations of GEA and NEIP.
- d) Develop effective ESMS implementation for the management of environmental and social risks and impacts of the various investment portfolio and operations of these institutions.
- e) Develop an effective grievance redress mechanism for resolving complaints for workers and external clients with a referral pathway for handling gender-based violence and sexual exploitation/abuse cases.
- f) Develop the necessary ESMS training materials/modules and train the relevant staff for the effective implementation of the ESMS.

The detailed Terms of Reference (ToR) for the assignment can be found at the following website: <https://www.mofep.gov.gh> or obtained at the address and emails given below.

The Ministry of Finance, through the Ghana Economic Transformation Project, now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

1. The firm must be a legally registered consulting firm; Evidence of Registration Certificate with relevant regulatory authorities in the legal jurisdiction of the applicant / Certificate of Incorporation (if applicable);
2. The Consultant will be a firm or a consortium of firms with a demonstrable track record of at least two (2) years' experience in the development of environmental and social risk management systems for the financial institution's sector, and grant scheme management processes.
3. They must also have experience with the environmental and social risk management requirements of development financial institutions such as the World Bank (IFC), African Development Bank among others.
4. **Key Experts will not be evaluated at the shortlisting stage.**

The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 revised November 2017, August 2018 and November 2020). ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment as per paragraph 3.17 of the Procurement Regulations. Any false declaration will result in disqualification.

Consultants may associate with other firms to enhance their qualifications but should **indicate clearly** whether the association is in the form of a joint venture and /or a sub consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Consultant Qualification Selection (CQS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours **9:00am to 4:30pm** local time.

Expressions of interest must be delivered in a written form to the address below in person, or by email by **October 14, 2022**.

The Project Administrator

Attn: Procurement Specialist

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