



**MINISTRY OF FINANCE  
REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES -FRAMEWORK AGREEMENT  
FOR FIRMS SELECTION)**

|                  |   |
|------------------|---|
| NAME OF PROJECT  | <b>GHANA DEVELOPMENT FINANCE PROJECT</b>  |
| CREDIT NO        | <b>IDA-6788-GH</b>  |
| ASSIGNMENT TITLE | <b>FIRMS TO SUPPORT INDIVIDUAL PFIS IMPLEMENT INSTITUTIONAL DEVELOPMENT PLANS AND DESIGN NEW PRODUCTS AND PROCESSES</b> |
| NUMBER OF LOTS   | <b>THREE (3)</b>  |

The Government of Ghana has received funding from the World Bank through the Ghana Development Finance Project (GDFP) and intends to apply part of the proceeds for consulting services.

**The Consulting Services (“the Services”)** include enhance the capacity of DBG’s Partner Financial Institutions (PFIs), particularly in areas of MSME lending, credit risk management, enterprise risk management, product management, policies and procedures, new product development, corporate governance, long-term lending, gender finance, and green finance. The duration of the framework agreement shall be 24 months and three (3) call – off contracts (i.e. three (3) lots) will be signed concurrently with an implementation period of six (6) months for each call-off contract.

The Terms of Reference (TOR) for the primary procurement stage for the assignment can be found at <http://www.mofep.gov.gh>, [gdfp@mofep.gov.gh](mailto:gdfp@mofep.gov.gh) or the address given below. The detailed scope of Services can be found in the ToR.

The Ministry of Finance (MoF) now invites eligible Consulting Firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services.

**The Shortlisting Selection Criteria are:**

Interested consulting firms should demonstrate the following qualifications:

- Minimum of 8 years’ experience in providing capacity-building programs for financial institutions in developing countries.
- Track record in the provision of similar assignments – capacity-building experience and development and strengthening of financial institutions’ MSME strategies, products, policies, systems, and processes.
- Strong expertise in the areas of SME lending, risk management, product management, gender finance, climate finance, and new product development for

MSMEs involved in agribusiness, manufacturing, ICT, hospitality/tourism, health, education and transportation.

- Ability to deliver high-quality training and technical assistance, employing participatory and interactive methodologies for financial institutions.
- A proven track record in monitoring and evaluation, with the ability to measure the impact of capacity-building interventions.

**Key Experts will not be evaluated at the shortlisting stage.**

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 5<sup>th</sup> Edition, September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest *as per paragraph 3.17 of the Procurement Regulations*.

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the **Quality Cost Based Selection (QCBS)** method set out in the Procurement Regulations

Further information can be obtained at the address below during office hours from 0900 hours to 1600 hours GMT or through [gdfp@mofep.gov.gh](mailto:gdfp@mofep.gov.gh)

Expressions of Interest must be delivered in a written form to the address below (in person, by mail or by e-mail) **by 1600 hours GMT on OCTOBER 10, 2024** to the address below. Envelopes must be marked **"EXPRESSION OF INTEREST FOR FIRMS TO SUPPORT INDIVIDUAL PFIs IMPLEMENT INSTITUTIONAL DEVELOPMENT PLANS AND DESIGN NEW PRODUCTS AND PROCESSES"**

Address – For Submission of Expressions of Interest:

**Ministry of Finance  
28th February Road  
Finance Drive  
P.O. Box MB 40  
Accra-Ghana  
New Block, 1<sup>st</sup> Floor, Room 112  
Attention: Project Coordinator  
Ghana Development Finance Project (GDFP)  
Financial Sector Division (FSD)  
Telephone No. +233-20 8118111  
Online submission: [gdfp@mofep.gov.gh](mailto:gdfp@mofep.gov.gh)**