



MINISTRY OF FINANCE

REQUEST FOR EXPRESSIONS OF INTEREST

(CONSULTING SERVICES – INDIVIDUAL CONSULTANT SELECTION)

NAME OF PROJECT	GHANA DEVELOPMENT FINANCE PROJECT
CREDIT NO.	IDA-6788-GH
ASSIGNMENT TITLE	CONSULTANT TO COORDINATE THE IMPLEMENTATION OF THE CAPITAL MARKET MASTER PLAN AND SUPPORT THE SECURITIES AND EXCHANGE COMMISSION ENGAGEMENT WITH THE MARKET.
REFERENCE NO.	GH-GDFP-194732-CS-INDV

The Government of Ghana has received credit from the World Bank through the Ghana Development Finance Project (GDFP) to support the deployment of long-term capital to enhance economic growth and increase availability of funding for SMEs. A component of the project supports the implementation of the Capital Market Master Plan (CMMP), which was launched in May 2021.

The CMMP has four main working groups with the responsibility to ensure an efficient and effective implementation of the plan. They are:

- i. Markets and Products
- ii. Legal and Regulation
- iii. Market Infrastructure
- iv. Education and Research

The consulting services (“the Services”) include engaging a Consultant who will manage and oversee an effective and efficient implementation of the various projects under the CMMP.

The scope of the project covers but not limited to:

- a. Lead the implementation of the capital markets component of GDFP, including coordinating the drafting of the terms of reference, selection of consultants (together with the MoF), review of external consultant’s deliverables, monitoring of project activities, collection and tracking of key performance indicators, etc.
- b. Coordinate the overall implementation of the CMMP, including the activities of the Steering Committee, Working Groups and Industry Review Committee in delivering the key objectives of the plan

- c. Develop annual work plans and prepare budget for implementation of the CMMP initiatives within their various phases, drawing on inputs from the working groups.
- d. Provide quarterly reports on the implementation of the CMMP and GDFP capital market component, including performance of the working groups against objectives of the plan, implementation challenges and additional actions required from stakeholders, progress towards targets results, etc.
- e. Prepare annual progress reports on the implementation of the CMMP and GDFP capital market component.
- f. Create a data bank of relevant capital market information for use by the Steering Committee and Working Groups of the CMMP.
- g. Supervise the work of the CMMP Project Team.

The detailed Terms of Reference (TOR) for the assignment can be obtained from the address below.

The Ministry of Finance (MoF) now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services by submitting the most current Curriculum Vitae (CV).

The Selection Criteria are:

- A first Degree in Business Administration, Economics, Accounting, Public Administration/Management, Project Management, or Social Sciences with at least 10 years work experience
- Professional qualification in accounting, project management, and securities industry among others related fields would be an added advantage.
- Strong project management skills with the relevant leadership skills
- Ability to coordinate with a wide range of stakeholders.
- Experience in report writing, monitoring and evaluation of projects.
- Relevant experience in the capital market, commodity market, money market, insurance, and or generally in the financial sector.

Duration of Assignment

The assignment will be for an initial period of 12 months, subject to renewal based on satisfactory performance.

The attention of interested Consultants is drawn to Section VII, paragraphs, 7.36 and 7.37 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016 (“Procurement Regulations”), revised November 2017, August 2018 and November 2020.

A Consultant will be selected in accordance with **Individual Selection Method** set out in the Procurement Regulations

Further information can be obtained at the address below during office hours from 0900 hours to 1600 hours GMT or through gdfp@mofep.gov.gh

Expressions of Interest must be delivered in a written form to the address below (in person, by mail or by e-mail) **by 1600 hours GMT on September 26, 2022** to the address below. Envelopes must be marked **“EXPRESSION OF INTEREST FOR CONSULTANT TO COORDINATE THE IMPLEMENTATION OF THE CAPITAL MARKET MASTER PLAN AND SUPPORT THE SECURITIES AND EXCHANGE COMMISSION ENGAGEMENT WITH THE MARKET”**

Address – For Submission of Expressions of Interest:

**Ministry of Finance
28th February Road
Finance Drive
P.O. Box MB 40
Accra-Ghana
New Block, 1st Floor, Room 112
Attention: Project Coordinator
Financial Sector Division (FSD)**

Online submission: gdfp@mofep.gov.gh