



REPUBLIC OF GHANA

MINISTRY OF FINANCE
GHANA ECONOMIC TRANSFORMATION (GET) PROJECT (IDA CREDIT No. 6465-GH)
REQUEST FOR EXPRESSIONS OF INTEREST (REoI)
(CONSULTING SERVICES –FIRM SELECTION)

Reference No.: GH-MOFEP-227641-CS-CQS

Assignment Title: Recruitment of a Consultancy Firm to Carry out Institutional Strengthening Assessment and Delivery of a Strategic Plan Framework for NEIP

The Ministry of Finance has received financing from the World Bank towards the cost of the Ghana Economic Transformation Project and intends to apply part of the proceeds for consulting services.

The Project will be implemented through four Components, namely:

1. Enabling Investments;
2. Crowding-in investments;
3. Accelerating Entrepreneurship and Micro Small and Medium Enterprise (MSME) Growth; and
4. Project Management and Evaluation.

The overall objective of the assignment is to: a) develop a Corporate Strategic Plan to ensure that NEIP fulfils its mandate and b) carry out a detailed diagnostic assessment of the current organisation structure, business processes, operations propose and recommend institutional reforms that will align with its strategic plan and facilitate the delivery of the entrepreneurship ecosystem development programs.

The consulting services ("the Services") include developing a comprehensive strategic plan framework for NEIP defining the strategic direction for the institutional reforms, ensuring NEIP's strategic position within the Government's overall support for entrepreneurship and SMEs in Ghana. And a comprehensive institutional strengthening framework for NEIP detailing out (a) new organisation and governance structure (b) new budgeting and planning practices (c) capacity building strategy (d) management, technical, and operational staffing plan (e) proposed modifications in design or management of programs offerings

The duration of the assignment is 14 weeks with a level of effort at 4 professional staff months. The assignment is expected to start in September 2021.

The detailed Terms of Reference (ToR) for the assignment can be found at the following website: <https://www.mofep.gov.gh/> or obtained at the address and emails given below.

The Ministry of Finance, through the Ghana Economic Transformation Project, now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- The firm must be a legally registered consulting firm;
- At least 10 years experience providing training and capacity-building support to government SME/entrepreneurship agencies;

- At least 5 years experience in designing entrepreneurship/SME/enterprise strategic framework within a relevant country context;
- Extensive network with international entrepreneurship support agencies and organisations (public, private, not-for-profit);
- Strong understanding of the role of entrepreneurship hubs (accelerators, incubators, co-working spaces, etc.) within relevant entrepreneurship ecosystems desirable;
- Evidence of Technical and Managerial Capability; and
- Demonstrable experience in successfully delivering multi-stakeholder assignments, especially with Government and multi-lateral agency involvement in the last 10 years.

Key Experts will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 revised November 2017, August 2018 and November 2020). ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment as per paragraph 3.17 of the Procurement Regulations. Any false declaration will result in disqualification.

Consultants may associate with other firms to enhance their qualifications but should **indicate clearly** whether the association is in the form of a joint venture and/or a sub consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected

A Consultant will be selected in accordance with the Consultant Qualification Based Selection (CQS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 9:00 to 4:30 pm local time.

Expressions of interest must be delivered in a written form to the address below in person, or by mail, or by email by June 18, 2021.

**THE PROJECT COORDINATOR
MINISTRY OF FINANCE
BOX MB 40, ACCRA, GHANA
ATTN: PROCUREMENT SPECIALIST**

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