



Republic of Ghana

MINISTRY OF FINANCE

GHANA ECONOMIC TRANSFORMATION PROJECT (GET PROJECT)

PROJECT ID NO. P166539

Credit No: IDA – 6564-GH

REQUEST FOR BIDS

NATIONAL COMPETITIVE BIDDING

PROCUREMENT OF IT EQUIPMENT TO SUPPORT VENTURE CAPITAL TRUST FUND (VCTF) ANALYST PROGRAM

GH-MOFEP-355125-GO-RFB

(One-Envelope Bidding Process)

1. The Government of the Republic of Ghana has received financing from the World Bank towards the cost of the Ghana Economic Transformation (GET) Project and intends to apply part of the proceeds toward payments under the Contract for the **Procurement of IT Equipment to Support VCTF Analyst Program**.
2. The Project Coordinating Unit of the Ministry of Finance now invites sealed bids from eligible Bidders for the **Procurement of IT Equipment to Support VCTF Analyst Program**.

| S/No. | Description of Goods | Quantity | Delivery Period | Bid Security |
|-------|-----------------------------------|----------|-----------------|--------------|
| 1. | Desktop computer | 7 pcs | | |
| 2. | Laptops | 14 pcs | | |
| 3. | Laptop bags | 14 pcs | | |
| 4. | Microsoft Office 2021 | 30 pcs | | |
| 5. | Wall mount for Computer & Monitor | 1 pc | | |
| 6. | Printers | 6 pcs | | |
| 7. | Shredder | 1pc | | |
| 8. | Voltage Stabilizer | 2 pcs | | |
| 9. | Power Conditioner PDU | 1 pc | | |
| 10. | Power to Desks | 8 pcs | | |

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|-----|--|---------|---|-------------|
| 11. | UPS | 2 pcs | Within 45 days from the date of signing of the Contract | GH¢5,000.00 |
| 12. | Display Screen | 2 pcs | | |
| 13. | Monitor | 2 pcs | | |
| 14. | TV Stand | 2 pcs | | |
| 15. | Video Conference Facility | Various | | |
| 16. | Mini Camcorder with Case | 1pc | | |
| 17. | Digital Cameras | 1 pc | | |
| 18. | Tripod stands for Cameras | 2 pcs | | |
| 19. | Standard Webcam | 2 pcs | | |
| 20. | Presentation Pointer | 3 pcs | | |
| 21. | PA System | Various | | |
| 22. | AnyCast Devices | 1pc | | |
| 23. | Projector [Std with Network capability] | 1pc | | |
| 24. | Tripod Projector Screen (200x200) Mobile | 1 pc | | |
| 25. | HDMI-RJ45 Extenders Adaptors | 3 pcs | | |
| 26. | HDMI Wireless Extender | 2pcs | | |
| 27. | Wireless Keyboard/Mouse | 3pcs | | |
| 28. | USB- RJ45 Extender Adapter | 2pcs | | |
| 29. | USB Extension Cables | 3pcs | | |
| 30. | Copper Wire | 2pcs | | |
| 31. | Server | 1pc | | |
| 32. | Network Storage | 1pc | | |
| 33. | Rack Mount Monitor | 1pc | | |
| 34. | Pocket WIFI Device | 2pcs | | |
| 35. | Firewall | 1pc | | |

3. Bidding will be conducted through National Competitive Procurement using a Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" (July, 2016 as amended in November 2017, August 2018 and November 2020) ("Procurement Regulations"), and is open to all eligible Bidders as defined in the Procurement Regulations.
4. Interested eligible Bidders may obtain further information from Ministry of Finance / GETP (*Abdul-Latif Alhassan* and e-mail: getpprocurement@gmail.com) and inspect the bidding document during office hours between **9:00 am and 4:30 pm** at the address "A" given below with effect from **April 13, 2023**.

"A" The address for Inspection and Purchase of Documents:

Ministry of Finance
Ghana Economic Transformation Project Office,
Valco Trust House, Second Floor, Procurement Office
Ambassadorial Enclave, Castle Road, Ridge - Accra
Email: getpprocurement@gmail.com , and copy lateefpro@gmail.com
Tel: +233-24-740-4444
Digital Address: GA – 052 -7763

5. The bidding document in English may be purchased by interested Bidders upon the submission of a written application to the address below and upon payment of a non-refundable fee of **GH¢500.00**. The method of payment will be cash. The document will be issued to Bidders personally and with a written application letter.

6. Bids must be delivered to the address below on or before **11:00 am on May 5, 2023**. Electronic Bidding will not be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address '**B**' below **11:00 am on May 5, 2023**.

"B" The address for Delivery tenders and Bid Opening is:

Ministry of Finance
Ghana Economic Transformation Project Office,
Valco Trust House, Second Floor, Conference Room 1
Ambassadorial Enclave, Castle Road, Ridge - Accra
Digital Address: GA – 052 -7763

7. All Bids must be accompanied by a Tender Security of **GH¢5,000.00**.
8. Requests for clarifications should be received by the Purchaser not later than: seven (7) days prior to bid opening date.
9. It is mandatory that Bidders submit with their tender the following statutory documents:
- Valid GRA Tax Clearance Certificate.
 - Valid SSNIT Clearance Certificate.
 - Valid VAT Registration Certificate.
 - Valid Business Registration Certificate.
 - Valid Registration Certificate from Public Procurement Authority (PPA).