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2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - OHCS Headquarters
Organisation: 0020101001 - Finance and Administration
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

0020101001 - Finance and Administration	3,820,705
11001 - Central GoG & CF	3,820,705
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	1,450,000
00201 - Management and Administration	1,450,000
00201000 - Management and Administration	1,450,000
<i>Unspecified Project</i>	1,450,000
002005 - Management of Public Records	5,000
22108 - Consultancy Expenses	5,000
2210805 - Consultants Materials and Consumables	5,000
085101 - Internal management of the organisation	308,500
22101 - Materials and Office Consumables	10,000
2210101 - Printed Material and Stationery	10,000
22102 - Utilities	105,000
2210201 - Electricity charges	100,000
2210205 - Sanitation Charges	5,000
22103 - General Cleaning	20,000
2210301 - Cleaning Materials	20,000
22105 - Travel and Transport	85,000
2210502 - Maintenance and Repairs - Official Vehicles	15,000
2210503 - Fuel and Lubricants - Official Vehicles	70,000
22106 - Repairs and Maintenance	10,000
2210603 - Repairs of Office Buildings	5,000
2210623 - Maintenance of Office Equipment	5,000
22107 - Training, Seminar and Conference Cost	78,500
2210706 - Library and Subscription	50,000
2210709 - Seminars/Conferences/Workshops - Domestic	28,500



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - OHCS Headquarters
Organisation: 0020101001 - Finance and Administration
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

<i>085205 - Personnel and Staff Management</i>	35,000
22101 - Materials and Office Consumables	15,000
2210104 - Medical Supplies	15,000
22107 - Training, Seminar and Conference Cost	20,000
2210711 - Public Education and Sensitization	20,000
<i>085206 - Manpower Skills Development</i>	100,000
22105 - Travel and Transport	50,000
2210515 - Foreign Travel Cost and Expenses	50,000
22107 - Training, Seminar and Conference Cost	50,000
2210710 - Staff Development	50,000
<i>085402 - Tendering Activities</i>	10,000
22107 - Training, Seminar and Conference Cost	10,000
2210709 - Seminars/Conferences/Workshops - Domestic	10,000
<i>085501 - Internal Audit Operations</i>	37,000
22107 - Training, Seminar and Conference Cost	37,000
2210702 - Seminars/Conferences/Workshops/Meetings Expenses -Foreign	16,000
2210709 - Seminars/Conferences/Workshops - Domestic	12,000
2210710 - Staff Development	9,000
<i>085602 - Publication and dissemination of Policies and Programmes</i>	4,500
22101 - Materials and Office Consumables	4,500
2210101 - Printed Material and Stationery	4,500
<i>086301 - Maintenance, Rehabilitation, Refurbishment and Upgrade of existing Assets</i>	100,000
31112 - Nonresidential buildings	100,000
3111204 - Office Buildings	100,000
<i>086302 - Acquisition of Immovable and Movable Assets</i>	850,000
31121 - Transport equipment	850,000



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - OHCS Headquarters
Organisation: 0020101001 - Finance and Administration
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

3112101 - Motor Vehicle	850,000
Unspecified Policy	2,370,704
00201 - Management and Administration	2,370,704
00201000 - Management and Administration	2,370,704
<i>Unspecified Project</i>	2,370,704
<i>Unspecified Operations</i>	2,370,704
2111001 - Established Post	1,769,303
21112 - Other Allowances	601,402
2111202 - Bicycle Maintenance Allowance	480
2111203 - Car Maintenance Allowance	12,600
2111206 - Committee of Council Allowance	108,000
2111208 - Funeral Grants	3,000
2111213 - Watchman Allowance	22,920
2111222 - Watchman Extra Days Allowance	38,286
2111225 - Boards /Committees /Commissions Allowance	199,800
2111227 - Clothing Allowance	19,105
2111233 - Entertainment Allowance	32,954
2111234 - Fuel Allowance	73,920
2111236 - Housing Subsidy/Allowance	35,473
2111245 - Domestic Servants Allowance	35,424
2111247 - Utility Allowance	19,440



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020102001 - Planning, Budgeting, Monitoring and Evaluation

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

0020102001 - Planning, Budgeting, Monitoring and Evaluation	502,704
11001 - Central GoG & CF	502,704
430101 - 16.a Strengthen national inst to prevent violence, terrorism and cri	90,000
00203 - Human Resource Management	90,000
00203003 - Performance Management	90,000
<i>Unspecified Project</i>	90,000
085602 - Publication and dissemination of Policies and Programme	33,000
22101 - Materials and Office Consumables	33,000
2210101 - Printed Material and Stationery	33,000
085702 - Evaluaion and Impact Assesment Activities	57,000
22108 - Consultancy Expenses	57,000
2210801 - Local Consultants Fees	40,000
2210805 - Consultants Materials and Consuma	17,000
Unspecified Policy	412,704
00203 - Human Resource Management	412,704
00203003 - Performance Management	412,704
<i>Unspecified Project</i>	412,704
<i>Unspecified Operations</i>	412,704
2111001 - Established Post	362,423
21112 - Other Allowances	50,281
2111213 - Watchman Allowance	4,584
2111227 - Clothing Allowance	3,744
2111233 - Entertainment Allowance	3,744
2111234 - Fuel Allowance	15,840



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020102001 - Planning, Budgeting, Monitoring and Evaluation

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

2111236 - Housing Subsidy/Allowance	10,177
2111245 - Domestic Servants Allowance	7,872
2111247 - Utility Allowance	4,320



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00201 - OHCS Headquarters
Organisation: 0020103001 - Career Management Directorate
Government Function: 70131 - General Personnel Services
Location: 0304304 - Osu Klotey

0020103001 - Career Management Directorate	4,296,758
11001 - Central GoG & CF	4,296,758
430101 - 16.a Strengthen national inst to prevent violence, terrorism and	3,680,650
00203 - Human Resource Management	3,680,650
00203001 - Recruitment and Promotions	3,680,650
<i>Unspecified Project</i>	3,680,650
<i>085204 - Recruitment, Placement and Promotions</i>	3,680,650
22101 - Materials and Office Consumables	80,000
2210101 - Printed Material and Stationery	80,000
22107 - Training, Seminar and Conference Cost	3,600,650
2210708 - Refreshments	100,000
2210710 - Staff Development	3,500,650
Unspecified Policy	616,108
00203 - Human Resource Management	616,108
00203001 - Recruitment and Promotions	616,108
<i>Unspecified Project</i>	616,108
<i>Unspecified Operations</i>	616,108
2111001 - Established Post	565,654
21112 - Other Allowances	50,454
2111213 - Watchman Allowance	4,584
2111227 - Clothing Allowance	3,744
2111233 - Entertainment Allowance	3,744
2111234 - Fuel Allowance	15,840
2111236 - Housing Subsidy/Allowance	10,350



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020103001 - Career Management Directorate

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

2111245 - Domestic Servants Allowance	7,872
2111247 - Utility Allowance	4,320



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020104001 - Procurement and Supply Chain Management Department

Government Function: 70131 - General Personnel Services

Location: 0304302 - Ablekuma South

0020104001 - Procurement and Supply Chain Management Department	333,026
11001 - Central GoG & CF	333,026
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	70,000
00202 - Institutional Development	70,000
00202004 - Procurement Management	70,000
<i>Unspecified Project</i>	70,000
085402 - Tendering Activities	70,000
22107 - Training, Seminar and Conference Cost	70,000
2210701 - Training Materials	5,000
2210704 - Hire of Venue	20,000
2210708 - Refreshments	10,000
2210709 - Seminars/Conferences/Workshops - Dome	35,000
Unspecified Policy	263,026
00202 - Institutional Development	263,026
00202004 - Procurement Management	263,026
<i>Unspecified Project</i>	263,026
<i>Unspecified Operations</i>	263,026
2111001 - Established Post	201,026
21112 - Other Allowances	62,000
2111229 - Acting Allowance	62,000



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020105001 - Recruitment, Training Development Directorate

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

0020105001 - Recruitment, Training Development Directorate	6,242,583
11001 - Central GoG & CF	3,786,596
440102 - 17.14 Enhance policy coherence for sustainable development	377,824
00203 - Human Resource Management	377,824
00203002 - Training and Development	377,824
<i>Unspecified Project</i>	377,824
085206 - Manpower Skills Development	377,824
22107 - Training, Seminar and Conference Cost	377,824
2210704 - Hire of Venue	20,000
2210708 - Refreshments	57,824
2210710 - Staff Development	300,000
Unspecified Policy	3,408,772
00203 - Human Resource Management	3,408,772
00203002 - Training and Development	3,408,772
<i>Unspecified Project</i>	3,408,772
<i>Unspecified Operations</i>	3,408,772
2111001 - Established Post	3,205,877
21112 - Other Allowances	202,895
2111213 - Watchman Allowance	18,336
2111227 - Clothing Allowance	14,976
2111233 - Entertainment Allowance	14,976
2111234 - Fuel Allowance	63,360
2111236 - Housing Subsidy/Allowance	42,479
2111245 - Domestic Servants Allowance	31,488



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020105001 - Recruitment, Training Development Directorate

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

2111247 - Utility Allowance	17,280
12200 - Non Tax Revenue (NTR) Sources Retained - IGF	2,455,987
440102 - 17.14 Enhance policy coherence for sustainable development	2,455,987
00203 - Human Resource Management	2,455,987
00203002 - Training and Development	2,455,987
<i>Unspecified Project</i>	2,455,987
085206 - Manpower Skills Development	2,455,987
22101 - Materials and Office Consumables	182,921
2210101 - Printed Material and Stationery	87,921
2210102 - Office Facilities, Supplies and Accessorie	70,000
2210103 - Refreshment Items	25,000
22102 - Utilities	376,241
2210201 - Electricity charges	250,841
2210202 - Water	60,000
2210203 - Telecommunications	32,000
2210204 - Postal Charges	6,000
2210205 - Sanitation Charges	2,400
2210206 - Armed Guard and Security	21,000
2210207 - Fire Fighting Accessories	4,000
22103 - General Cleaning	73,400
2210301 - Cleaning Materials	73,400
22105 - Travel and Transport	473,000
2210502 - Maintenance and Repairs - Official Vehic	128,000
2210505 - Running Cost - Official Vehicles	191,000



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020105001 - Recruitment, Training Development Directorate

Government Function: 70131 - General Personnel Services

Location: 0304304 - Osu Klotey

2210514 - Foreign Travel- Per Diem	84,000
2210515 - Foreign Travel Cost and Expenses	70,000
22106 - Repairs and Maintenance	196,000
2210603 - Repairs of Office Buildings	141,000
2210604 - Maintenance of Furniture and Fixtures	5,000
2210605 - Maintenance of Machinery and Plant	20,000
2210606 - Maintenance of General Equipment	30,000
22107 - Training, Seminar and Conference Cost	555,800
2210701 - Training Materials	240,000
2210710 - Staff Development	290,800
2210711 - Public Education and Sensitization	25,000
22111 - Other Charges and Fees	500
2211101 - Bank Charges	500
31112 - Nonresidential buildings	158,125
3111204 - Office Buildings	158,125
31121 - Transport equipment	320,000
3112101 - Motor Vehicle	320,000
31122 - Other machinery and equipment	120,000
3112211 - Office Equipment	120,000



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020106001 - Research, Statistics and Information Management Directorate

Government Function: 70131 - General Personnel Services

Location: 0304302 - Ablekuma South

0020106001 - Research, Statistics and Information Management Directorate	489,008
11001 - Central GoG & CF	489,008
430101 - 16.a Strengthen national inst to prevent violence, terrorism and cri	75,000
00203 - Human Resource Management	75,000
00203004 - Information Management	75,000
<i>Unspecified Project</i>	75,000
085202 - Human Resource Database	75,000
22107 - Training, Seminar and Conference Cost	75,000
2210701 - Training Materials	10,000
2210704 - Hire of Venue	10,000
2210710 - Staff Development	55,000
Unspecified Policy	414,008
00203 - Human Resource Management	414,008
00203004 - Information Management	414,008
<i>Unspecified Project</i>	414,008
<i>Unspecified Operations</i>	414,008
2111001 - Established Post	362,832
21112 - Other Allowances	51,176
2111213 - Watchman Allowance	4,584
2111227 - Clothing Allowance	3,744
2111233 - Entertainment Allowance	3,744
2111234 - Fuel Allowance	15,840
2111236 - Housing Subsidy/Allowance	11,072
2111245 - Domestic Servants Allowance	7,872



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00201 - OHCS Headquarters

Organisation: 0020106001 - Research, Statistics and Information Management Directorate

Government Function: 70131 - General Personnel Services

Location: 0304302 - Ablekuma South

2111247 - Utility Allowance	4,320
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2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00202 - Management Services Division
Organisation: 0020201001 - General Administration HQ
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

0020201001 - General Administration HQ	1,462,982
11001 - Central GoG & CF	1,462,982
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	105,526
00202 - Institutional Development	105,526
00202002 - Institutional Strengthening	105,526
<i>Unspecified Project</i>	105,526
002001 - Executive Support Services	39,526
22107 - Training, Seminar and Conference Cost	39,526
2210701 - Training Materials	10,000
2210709 - Seminars/Conferences/Workshops - Dome	24,526
2210710 - Staff Development	5,000
085101 - Internal management of the organisation	66,000
22101 - Materials and Office Consumables	15,850
2210101 - Printed Material and Stationery	15,850
22102 - Utilities	32,150
2210201 - Electricity charges	25,000
2210202 - Water	3,000
2210203 - Telecommunications	4,150
22105 - Travel and Transport	15,000
2210503 - Fuel and Lubricants - Official Vehicles	15,000
22106 - Repairs and Maintenance	3,000
2210623 - Maintenance of Office Equipment	3,000
Unspecified Policy	1,357,457
00202 - Institutional Development	1,357,457
00202002 - Institutional Strengthening	1,357,457



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00202 - Management Services Division
Organisation: 0020201001 - General Administration HQ
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

<i>Unspecified Project</i>	1,357,457
<i>Unspecified Operations</i>	1,357,457
2111001 - Established Post	1,277,752
21112 - Other Allowances	79,704
2111203 - Car Maintenance Allowance	10,800
2111208 - Funeral Grants	3,000
2111213 - Watchman Allowance	4,584
2111222 - Watchman Extra Days Allowance	3,655
2111227 - Clothing Allowance	3,744
2111229 - Acting Allowance	11,072
2111233 - Entertainment Allowance	3,744
2111234 - Fuel Allowance	15,840
2111236 - Housing Subsidy/Allowance	11,072
2111245 - Domestic Servants Allowance	7,872
2111247 - Utility Allowance	4,320



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00203 - Public Records and Archives Administration Department
Organisation: 0020301001 - General Administration HQ
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

0020301001 - General Administration HQ	2,893,066
11001 - Central GoG & CF	2,879,666
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	125,000
00202 - Institutional Development	125,000
00202003 - Records Management	125,000
<i>Unspecified Project</i>	125,000
<i>085101 - Internal management of the organisation</i>	94,250
22101 - Materials and Office Consumables	14,500
2210101 - Printed Material and Stationery	10,500
2210103 - Refreshment Items	4,000
22102 - Utilities	28,250
2210201 - Electricity charges	12,000
2210202 - Water	1,500
2210203 - Telecommunications	12,000
2210204 - Postal Charges	250
2210207 - Fire Fighting Accessories	2,500
22103 - General Cleaning	3,500
2210301 - Cleaning Materials	3,500
22105 - Travel and Transport	26,500
2210502 - Maintenance and Repairs - Official Vehic	11,000
2210505 - Running Cost - Official Vehicles	15,500
22106 - Repairs and Maintenance	21,000
2210603 - Repairs of Office Buildings	5,500
2210623 - Maintenance of Office Equipment	15,500



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service
Department: 00203 - Public Records and Archives Administration Department
Organisation: 0020301001 - General Administration HQ
Government Function: 70131 - General Personnel Services
Location: 0304302 - Ablekuma South

22107 - Training, Seminar and Conference Cost	500
2210706 - Library and Subscription	500
<i>086404 - Information Management</i>	<i>30,750</i>
22105 - Travel and Transport	5,000
2210514 - Foreign Travel- Per Diem	5,000
22107 - Training, Seminar and Conference Cost	18,250
2210701 - Training Materials	15,250
2210710 - Staff Development	3,000
22112 - Emergency Services	7,500
2211201 - Field Operations	7,500
Unspecified Policy	2,754,666
00202 - Institutional Development	2,754,666
00202003 - Records Management	2,754,666
<i>Unspecified Project</i>	<i>2,754,666</i>
<i>Unspecified Operations</i>	<i>2,754,666</i>
2111001 - Established Post	2,664,817
21112 - Other Allowances	89,849
2111203 - Car Maintenance Allowance	12,600
2111208 - Funeral Grants	3,000
2111213 - Watchman Allowance	4,584
2111222 - Watchman Extra Days Allowance	12,000
2111227 - Clothing Allowance	3,744
2111229 - Acting Allowance	11,072
2111233 - Entertainment Allowance	3,744



2019 BUDGET VOLUME

Ministry: 002 - Office of the Head of Civil Service

Department: 00203 - Public Records and Archives Administration Department

Organisation: 0020301001 - General Administration HQ

Government Function: 70131 - General Personnel Services

Location: 0304302 - Ablekuma South

2111234 - Fuel Allowance	15,840
2111236 - Housing Subsidy/Allowance	11,072
2111245 - Domestic Servants Allowance	7,872
2111247 - Utility Allowance	4,320
12200 - Non Tax Revenue (NTR) Sources Retained - IGF	13,400
430101 - 16.a Strengthen national inst to prevent violence, terrorism and crime	13,400
00202 - Institutional Development	13,400
00202003 - Records Management	13,400
<i>Unspecified Project</i>	13,400
086404 - Information Management	13,400
22101 - Materials and Office Consumables	4,500
2210101 - Printed Material and Stationery	4,500
22102 - Utilities	6,000
2210201 - Electricity charges	6,000
22106 - Repairs and Maintenance	2,900
2210606 - Maintenance of General Equipment	2,900